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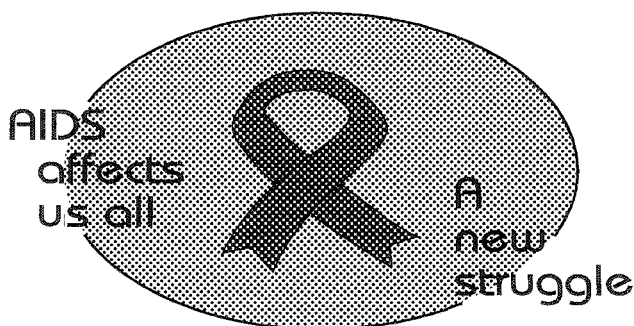
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**We all have the power to prevent AIDS**



**Prevention is the cure**

**AIDS  
HELPLINE**

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DEPARTMENT OF HEALTH

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**CONTENTS • INHOUD***No.**Page  
No.      Gazette  
            No.***LOCAL AUTHORITY NOTICE**

96	Bushbuckridge Municipality: Police Services By-laws .....	3	1942
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## LOCAL AUTHORITY NOTICE

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### LOCAL AUTHORITY NOTICE 96

# BUSHBUCKRIDGE MUNICIPALITY

## POLICE SERVICES BY-LAWS



**BUSHBUCKRIDGE MUNICIPALITY**  
**POLICE SERVICES BYLAWS (POLICE CODE)**

ARRANGEMENT OF SECTIONS

Section

Chapter I

1. Definitions.

Chapter II

Traffic

2. Parking.

3. Medical Practitioners.

4. Prohibition of certain actions.

5. Turn with combination vehicles.

6. Cycles

7. Holding on to moving vehicles.

8. Riding on handle bars prohibited.

9. Loads on cycles.

10. Public bus stands and stopping places.

11. Intending passengers to board at approved stands or stopping places only.

12. Public bus to stop on request.

13. Traffic signals.

14. Traffic notices and signs.

15. Sledges, etc. on streets.

16. Injury to persons.

17. Games, throwing stones, etc.

18. Prevention of obstruction during public processions.

19. Closing of streets.

20. Street collections.

21. Ropes across street

22. Defacing, marking or Painting streets.
23. Escort of abnormal vehicles.
24. Charges for assistance with racing events, sporting events, processions and other gatherings in general.
25. Supermarket trolleys.
26. Shoeing, cleaning and repairing in streets.
27. Control of animals.
28. Keeping animals.
29. Uncovered carcasses, etc.
30. Gambling.
31. Barbed wire.
32. Sidewalks.
33. Littering and spillage.
34. Display of articles/clothing.
35. Carpet shaking.
36. Bundles, etc., on footpaths.
37. Openings and doors on streets.
38. Excavations and wells.
39. Removal of soil, sand, etc.
40. Sweeping premises adjoining streets.
41. Opening in kerbs.
42. Disturbance of the peace.
43. Indecency.
44. Cleanliness of streets and public places.
45. Trees.

### Chapter III

#### Taxis

46. The establishment of special parking places.
47. Application for a rank permit.
48. Issuing of a rank permit.
49. Period of validity.
50. Refusal to grant rank permit.

51. Renewal of a rank permit.
52. Temporary substitution of vehicle.
53. Transfer to rank permit.
54. Issuance, Display and duplication of rank permit.
55. Payment of fees for rank permit.
56. Amendment of the particulars of a rank permit.
57. Rank permit issued in the name of a partnership.
58. Dishonoured cheques.
59. Taxi Associations.
60. Designations of taxi facilities.
61. Parking of taxis.
62. Parking of taxis at stopping places
63. Utilization of taxi ranks.
64. Regulation and control of taxi facilities.
65. Servicing and washing of taxis at taxi facilities.
66. Entering and alighting of taxis.
67. Queues at facilities.
68. Payment of taxi fares.
69. Rights and duties of passengers when a taxi becomes defective.
70. Dangerous or offensive articles.
71. Animals.
72. Actions prohibited on a taxi.
73. Riotous or indecent behaviour.
74. Contagious disease.
75. Permit to be produced on demand.
76. Right of entry.
77. Presumptions.
78. Suspension or withdrawal of rank permit.
79. Procedure for withdrawal of a rank permit.
80. Change of address.
81. Amendment of the particulars on a rank permit.

## Chapter IV

### Advertisements

82. Applications for Council's approval for signs and advertising hoardings.
83. Withdrawal or amendment of Council's approval.
84. Exempt signs.
85. Prohibited signs.
86. Signs suspended under verandas or canopies.
87. Signs on verandas and canopies.
88. Projecting signs.
89. Signs indicating the development of a township or property.
90. Signs flat on buildings.
91. Requirements for sky signs.
92. Screens for sky signs.
93. Signs on buildings used for residential purposes.
94. Sun blinds.
95. Advertising hoardings and billboards.
96. Signs not to be fixed on veranda columns.
97. Signs regarded as tenancy at will.
98. Advertisements on banners or similar means.
99. Advertisements on balloons.
100. Painted advertisements.
101. Temporary signs and advertising.
102. Signs on and over streets.
103. Posters.
104. Materials for signs, advertising hoardings, screens and supporting structures.
105. Power cables and conduits to signs.
106. Damage to Council's property.
107. Entry and Inspection.
108. Responsible persons.
109. Removal of signs or advertising hoardings.
110. Serving of notices.
111. Transit signs.
112. Measurement of signs.

### 113. Advertisement Tariffs

#### Chapter V

##### Street Trading

- 114. Freedom to trade.
- 115. General conduct.
- 116. Prohibition on carrying on business.
- 117. Cleanliness.
- 118. Obstruction of pedestrians.
- 119. Obstruction of vehicular traffic.
- 120. Street trading license.
- 121. Application to lease a stand or a stand with facilities.
- 122. Refusal of application and appeal.
- 123. Delegated responsibility of persons carrying on business.
- 124. Impoundment / Removal / Disposal.
- 125. Signs indicating restrictions and areas.

#### Chapter VI

##### Parking Grounds & Meters

- 126. Ticket controlled parking grounds.
- 127. Mechanical parking grounds.
- 128. Parking after end of period.
- 129. Free parking.
- 130. Vehicles of excessive size.
- 131. Metered parking grounds.
- 132. Proof of time.
- 133. Miscellaneous.
- 134. Parking Meters.

#### Chapter VII

##### Parking Attendants & Car Watchers

- 135. Prohibition.



- 136. Consent of the Council.
- 137. Conditions for consent.
- 138. Registration fee payable.
- 139. Garments and identification of parking attendants.
- 140. Conduct of organisations.
- 141. Requirements for conduct of parking attendants.
- 142. Cancellation or suspension of permits.
- 143. Offences.
- 144. Vicarious responsibility and liability of organisation.

## Chapter VIII

### Water Services

- 145. Sale of Water
- 146. Measuring device
- 147. Installation
- 148. Boreholes
- 149. Drainage
- 150. Unauthorised water services
- 151. Waste of Water
- 152. Unauthorised and Illegal discharges
- 153. Pipes in streets

## Chapter IX

### General Prohibitions

- 154. Storage of combustible material
- 155. Making Fires
- 156. Fireworks
- 157. Public Health
- 158. Offensive trades
- 159. Hairdressing
- 160. Accommodation
- 161. Prohibition on littering

162. Burial places/Interment

163. Exhumations

164. Waste

#### Chapter X

165. Penalties.

166. Powers.

167. Short title and commencement.

168. Tariffs.

#### Chapter XI

##### Annexure

Annexure 1.

Annexure 2.

Annexure 3.

Annexure 4.

Annexure 5.

Annexure 6.

Annexure 7.

Annexure 8.

Annexure 9.

Annexure 10

Annexure 11

Annexure 12.

Annexure 13.

Annexure 14.

Annexure 15.

## **Chapter I**

### **1. Definitions**

In this By-Law, unless the context otherwise indicates :-

“advertising” means the display of any poster, banner, board, sign, device or other material or object with characters, letters, numerals or illustrations applied thereto for the direct or indirect purpose of advertising or to give information regarding or to attract the public to any place, public performance, article or merchandise whatsoever, and includes a sky sign and an electric sign, and means the act or process of notifying, warning, informing, making known or any other act of transferring information in a visible manner;

“advertising sign” means any poster, banner, board, sign devise or other material object with characters, letters, numerals or illustrations applied thereto for the direct or indirect purpose of advertising or to give information regarding, or to attract the public to any place, public performance, article or merchandise whatsoever, and includes a sky sign, an electric sign and a direction sign; provided that an election related poster or notice shall not be deemed to be an advertising sign;

“advertisement” means any representation of a word, name, letter, figure, object, mark or symbol of an abbreviation of a word or name, or any combination of such elements with the object of transferring information;

“advertising hoarding” means a screen, fence, wall or other structure in a fixed position to be used, or intended to be used, for the purpose of posting, displaying or exhibiting any advertisement;

“advertising structure” means any physical structure built to display advertising;

- “aerial sign” means any sign which is affixed to or produced by any form of aircraft and which is displayed in the air;
- “affix” includes painting onto and “affixed” shall have a corresponding meaning;
- “animal” includes any horse, mare, gelding, foal, bull, ox, cow, bullock, steer, heifer, calf, mule, ass, lamb, sheep, goat, swine, ostrich, cat or dog;
- “animation” means a process whereby advertisements’ visibility or message is enhanced by means of moving units, flashing lights or similar devices;
- “application to register” means an application which is submitted by an organization to the Council for consent to operate and be registered as a parking attendant organisation within the Municipal area and which is made on the form (see annexure 10) that is obtainable from the Council and that materially corresponds to the form set out reflected in the Annexure in annexure 10;
- “approved” means approved by the Council and “approval” has a corresponding meaning;
- “arcade” means a covered pedestrian thoroughfare, whether or not located at ground level passing wholly or partly through a building and to which the public normally has regular and unrestricted access;
- “arm” means any arm as contemplated in the Firearms and Ammunition Act, Act 75 of 1969 as amended;
- “authorised emergency vehicle” shall mean a vehicle of the Fire Department, South African Police Services, Municipal Police Services and duly registered ambulances;
- “authorised officer” means - (1) Municipal Police Officer appointed under the South African Police Services Act, Act 68 of 1995; (2) A peace officer as contemplated in section 334 of the Criminal Procedure Act, Act 51 of 1977;

(3) Any member of the South African Police Services as contemplated in the South African Police Services Act, Act 68 of 1995;

“authorized official” means any employee of the Council who is acting within the scope of his/her duties on behalf of the Council and who is in uniform or with distinctive badge and appointment certificate of his office;

“authorised person” means a person nominated by an organisation and authorised by the Council;

“back light units (backlit)” means advertising structures which house illumination in a box with through light through translucent advertising printed on plastic or heavy duty paper for a higher visibility and extended night viewing;

“balcony” means a platform projecting from a wall, enclosed by a railing, balustrade or similar structure, supported by columns or cantilevered out and accessible from an upper-floor door or window;

“banner” means an advertisement displayed on plastic sheet, paper, mache or any similar pliable material or on calico or other woven material, attached to or suspended between two poles or other supports;

“bib” or “jacket” means a garment which fits around the chest of a person, which has recognisable insignia identifying the person as a parking attendant and which is approved by the Council;

“billboard” means any screen or board larger than 4m<sup>2</sup> supported by a free standing structure, which is to be used or intended to be used for the purpose of posting, displaying or exhibiting an advertisement and which is commonly known as an advertising hoarding. The main function of a billboard is to advertise non-locality bound products, activities or services;

“blind” means a vertical screen attached to shop windows or verandas in order to

keep sun and rain from shop fronts and sidewalks, and which may be rolled up when not in use;

“borehole” means a hole sunk into the earth for the purpose of locating, abstracting or using subterranean water and includes a spring

“bridge” means a bridge as contemplated in the National Road Traffic Act, Act 93 of 1996, as amended;

“building” means any structure whatsoever with or without walls, having a roof or canopy and a normal means of ingress and egress there under, covering an area in excess of 4,6m<sup>2</sup> and having an internal height of more than 1,65m;

“bus shelter displays” means posters positioned as an integral part of a freestanding covered structure at a bus stop;

“Business Act” means the Business Act, Act 71 of 1991 as amended;

“By-Law” means a by-law as contemplated in Part B of Schedule 5 read with section 156 (1)(a) of the Constitution of the Republic of South Africa Act, Act 108 of 1996, Sections 76, 80A and Chapter VI of the National Road Traffic Act, Act 93 of 1996, as amended, Section 165 bis of the Local Government Ordinance, Ordinance 17 of 1939 and Application of the provisions of the Road Transportation Act, Act 74 of 1977;

“cancel” means to withdraw the authorisation granted by the Council to a holder of a permit in terms of this bylaw, and a cancellation has a corresponding meaning;

“canopy” means a structure in the nature of a roof projecting from the facade of a building and cantilevered from that building or anchored otherwise than by columns or posts;

“charge determined by the Council” means the appropriate charge set forth in a by-law made by the Council;

“Chief Licensing Officer” means the officer appointed as such by the Council and to whom any function, power or duty has been delegated in terms of Section 58 of the Local Government Ordinance (Administration and Elections), Ordinance 40 of 1960, as amended, and includes any other officer under his control as contemplated in Section 58 (4) of that Ordinance;

“Municipal Manager” means the person duly appointed in terms of Sections 55 and 57 of the Municipal Structures Act, Act 32 of 2000;

“clear height” means the vertical distance between the lowest edge of the sign and the level of the ground, footway or roadway immediately below such sign;

“Chief: Municipal Police” shall mean the Executive Head of the Council’s Municipal Police Services as contemplated in Section 64C of the South African Police Services Act, Act 68 of 1995 as amended;

“composite sign” means a sign linked to a standardized background of a specific size similar to a poster board on which logos or other tourist-related information can be attached;

“connection” means the point at which a customer gains access to water services

“contract” means the contract approved by the Council for the operation of a parking attendant organisation;

“copy” as contemplated in Chapter IV of this by-law means the complete advertising message to be displayed on the advertising structure;

“Council” means the Bushbuckridge Municipality as established in terms of Sect 12(1) read with Sect 14(2) of the Local Government Municipal Structures Act, Act 117 of 1998, as promulgated in notice no. 6768 of 2000, and includes the

Executive Mayor, Mayoral Committee or any other authorised person, functionary or structure of the Council to whom has been delegated, the powers, functions and duties vesting in the Council in relation to this by-law and "Municipal Council" shall have the same meaning;

"customer" means a person with whom the municipality has concluded an agreement for the provision of a municipal service as provided for in the municipality's by-laws relating to credit control and debt collection

"cut-outs/embellishments/add-on" means letters, packages, figures or mechanical devices attached to the face of a sign which extend beyond the rectangular area for greater attention value, can provide a three dimensional effect;

"day" means the period between sunrise and sunset;

"decal" means a disc or other means of identification issued by the Council to a medical practitioner or the holder of a valid taxi permit;

"demarcated parking place" means a place referred to in Section 80A of the National Road Traffic Act, Act 93 of 1996, as amended and means a space laid out and marked in a public place, the time of occupation by which a vehicle is intended to be recorded by a parking meter;

"demarcated space" means a space within which a vehicle is to be parked in terms of this by-law, demarcated by means of one or more white lines upon the surface of a parking ground or a floor thereof;

"demarcated stand or stop" means the stand or stopping place for a taxi as contemplated in Chapter III of this by-law;

"depth of a sign" means the vertical distance between the uppermost and lowest edges of the sign;

"designated facility" means a facility referred to in Chapter III of this by-law;



- “direction sign” means a type of guidance sign provided under the South African Road Traffic Sign System and used to indicate to the road user the direction to be taken in order that they may reach their intended destination;
- “Director” means the head of the Council’s Directorate Public Safety, or any person authorised by the Council to act on his behalf;
- “display of a sign” shall include the erection of any structure if such structure is intended solely or primarily for the support of such sign;
- “display period” means the exposure time during which the individual advertising message is on display;
- “donation” means any amount of money that a driver gives to a parking attendant on a voluntary basis for services rendered by the parking attendant;
- “drain” means that portion of the drainage installation that conveys sewage within any premises
- “driver” shall have the meaning assigned to it by the National Road Traffic Act, Act 93 of 1996, as amended;
- “effluent” means any liquid whether or not containing matter in solution or suspension
- “election” means either Parliamentary, Provincial or Local elections and by-elections held from time to time;
- “engineer” means the engineer of the municipality or any other person authorised to act on his behalf
- “erf” means any piece of land registered in a deed registry, an erf, lot, plot, stand or agricultural holding;

“equipment” means a baton, whistle, identification card and a voucher approved by the Council;

“Examiner of vehicles” means an examiner of vehicles registered and appointed in terms of Chapter II of the National Road Traffic Act, Act 93 of 1996, as amended;

“facility” means a structure designed to permit the display and selling of foodstuff and goods and a receptacle for the disposal of litter;

“flat sign” means any sign which is affixed to any external wall of a building used for commercial, office, industrial or entertainment purposes, but excluding a parapet wall, balustrade or railing of a veranda or balcony of any such building, which at no point projects more than 300 mm from the surface of such a wall and which may consist of a panel of sheet of individual numbers, letters or symbols;

“fly postering” means any paper, paper mache, plastic sheet or other similar pliable material;

“foodstuff” means foodstuff as defined in Section 1 of the Foodstuff Cosmetics and Disinfectants Act, Act 54 of 1972;

“footpath” shall mean that portion or lateral extremities of the street which, although not actually defined or made, is habitually used by pedestrians as a sidewalk;

“free-standing sign” means any immobile sign, which is not attached to a building or to any structure or object, intended to be used for the primary purpose of advertising;

“garden” means a garden or park to which the public has a right of access;

“goods” includes without detracting from the generality thereof goods, wares, water, sand, stone and merchandise of all kinds, including livestock;

“ground sign” means any sign detached from a building, other than an aerial sign;

“hawkers” means any person, agent or employee who carries on any trade or occupation for which a licence or permit is required in terms of the Business Act;

“illuminated sign” means a sign, the continuous or intermitted functioning of which depends upon it being illuminated;

“inflatable sign” means any hoarding erected and maintained by means of air used for the purpose of posting and displaying any advertisement;

“Inspector of licences” shall have the meaning as contemplated in the National Road Traffic Act, Act 93 of 1996, as amended;

“intersection” means an intersection as defined in Section 1 of the National Road Traffic Act, Act 93 of 1996, as amended;

“kerb line” shall mean the boundary between the roadway and the footpath, usually indicated by means of a raised kerb;

“litter” includes any container or other matter, which has been discarded, abandoned or left behind by a person trading or by his or her customers;

“locality-bound sign” means a sign displayed on a specific site, premises or building and which refers to an activity, product, service or attraction located, rendered or provided on that premises or site or inside that building;

“main wall of a building” means any external wall of such building, but shall not include a parapet wall, balustrade or railing of a veranda or a balcony;

“Marshal” means a person who arranges passenger and vehicle related procedures at taxi facilities;

“measuring device” means any method, procedure, process, device, apparatus, or installation that enables the quantity of water services provided to be quantified and includes any method, procedure or process whereby the quantity is estimated or assumed

“mechanical parking ground” means a parking ground or any part thereof where parking is controlled by the issue of tickets and where the parking of vehicles is effected or controlled wholly or partly by means of a mechanical device;

“metered parking ground” means a parking ground or any part thereof where parking is controlled by means of a parking meter or meters;

“Municipal area” means the area placed under the control and jurisdiction of the Council;

“Minister” means the Minister of Transport;

“mobile or transit sign” means an advertisement attached to or displayed on a vehicle, vessel or craft on land, on water or in the air;

“month” shall mean a calendar month;

“motor vehicle” means a motor vehicle as defined in Section 1 of the National Road Traffic Act, Act 93 of 1996, as amended;

“movable temporary sign” means a sign not permanently fixed and not intended to remain fixed in one position, but does not include any moving part in a fixed permanent sign;

“MPS” means the Municipal Police Services as established in terms of Section 64, Chapter 12 of the South African Police Services Act, Act 68 of 1995;

“national monument” means a building declared to be a national monument under the National Monuments Act, Act 28 of 1969;

- “natural features” means relatively unspoiled areas outside urban areas such as natural parks, game reserve, nature reserves, marine reserves, wilderness areas and extensive agriculture and scenic corridors;
- “night” means the period between sunset and sunrise;
- “NRTA” means the National Road Traffic Act, Act 93 of 1996 as amended;
- “offensive trade” shall include but not be limited to panelbeating, scrapyard dealing and brick burning
- “offensive trader” means any person involved in offensive trade
- “operate on a public road” or any like expression, in relation to a vehicle, means to use or drive a vehicle or to permit a vehicle to be used or driven on a public road, or to have or to permit a vehicle to be on a public road;
- “open fire” means any way of making a fire, for whatever reason, where it constitutes a danger, nuisance or a disturbance to any other person in any public area;
- “organisation” means a group of people, company, association or body representing parking attendants that operates a parking attendant service in certain geographical areas approved by the Council;
- “outdoor advertising” means the act or process of notifying, warning, informing, making known or any other act of transferring information in a visible manner of which it take place out of doors;
- “owner” in relation to a vehicle, means:-  
 (1) The person who has the right to the use and enjoyment of a vehicle in terms of common laws or a contractual agreement with the titleholder of such vehicle;

(2) Any person referred to in paragraph (a), for any period during which such person has failed to return that vehicle to the titleholder in accordance with the contractual agreement referred to in paragraph (a); and

(3) Any person who is registered as such in accordance with Section 14 of the NRTA (see *infra*);

“park” in relation to a public open space see “garden”;

“park” means to keep a vehicle, whether occupied or not, stationary for a period of time longer than is reasonably necessary for the actual-loading or unloading of persons or goods, but does not include any such keeping of a vehicle by reason of a cause beyond the control of the person in charge of such vehicle;

“parking attendant” means a person in the employ of an organisation to render a parking attendant service to drivers in a public place or on a public road, and includes a car watcher;

“parking meter ticket” means a ticket issued by a parking meter after being put into operation as described in Chapter VI of the this by-law;

“parking period” means that period of parking in a demarcated parking place or demarcated space which is permitted by the insertion into a parking meter controlling such parking place of such coin as the Council may determine in terms of section 80 b of the Local Government Ordinance, 17 of 1939.

“parking ground” means any area of land or any building set aside by the Council as a parking ground or garage for the parking of vehicles therein by members of the public, whether or not charges are prescribed by this by-law for the use thereof;

“parking meter” means a device commissioned in terms of this by-law, registering and visibly recording the parking time either by means of a meter affixed to the device or on a parking meter ticket issued by the device or any other device

by which parking time can be recorded whether operated by an authorized official or not;

“parking period” means the period of time measured in hours or part thereof on any one day during which vehicles are permitted to park in a parking ground as prescribed by Council;

“particulars” means any form of information of any party and shall include the name, surname, company name, residential, business or e-mail address, telephone, cellular or fax number or any other such information;

“passenger carrying motor vehicle” means a taxi or a bus used or designed to convey passengers for reward;

“Passenger Transport Working Group” means the Passenger Transport Working Group contemplated in Chapter III of this by-law;

“passenger” means any person in or on a vehicle but shall not include the “driver” or the “conductor”;

“pavement” means a sidewalk as defined in Section 1 of the NRTA (see infra);

“pedestrian” shall mean any person afoot;

“permit” in relation to Chapters V and VIII of this by-law means a document in which the Council authorises the holder to operate as a parking attendant and which contains the information reflected in Annexure 12 of this by-law;

“plumber” means a person who has passed a qualifying Trade Test in Plumbing or has been issued with a certificate of proficiency in terms of the Manpower Training Act, 1981 (Act No. 56 of 1981) or such other qualification as may be required under national legislation

“poster and notices” means any placard announcing or attracting public attention to any meeting, event, function, activity or undertaking or to the candidature of any person nominated for election to parliament, the local government or similar body or to a referendum;

“pound” means any area or place set aside by the Council for the custody of vehicles;

“prescribed” means determined by the Council by special resolution from time to time;

“prohibited area” means any place declared or to be declared under Section 6A(2) of the Business Act by resolution of the Council to be an area in which street trading may be prohibited;

“projected sign” means a sign, whether stationary or actuated, attached to a protruding from the facade of a building;

“property” in relation to a person carrying on the business of street trading, means any article, receptacle, vehicle or structure used or intended to be used in connection with such business, and include goods in which he or she trades;

“province” means the Province of Mpumalanga established in terms of Section 103 of the Constitution of the Republic of South Africa, 1996;

“public road” means a public road as defined in Section 1 of the NRTA;

“public place” means any foot pavement, footpath, sidewalk, lane, square, open space, garden, park or enclosed space and includes any public road;

“public building” means any building where the public has unrestricted access;

“rank” in relation to a taxi means a place upon a public road where a taxi may stand to ply for hire or to pick up passengers for their conveyance for reward;



“rank permit” in relation to Chapter III, of this by-law means a rank permit granted by the Council in terms of this by-law;

“Registering Authority” means a registering authority appointed under Section 3 of the NRTA (see *infra*);

“residential area” means that portion of the area of a local authority, which has by actual survey been subdivided into erven or is surrounded by surveyed erven, and includes the public road abutting thereon;

“residential purposes” means the use of a building as a dwelling house, two or more dwelling-units, a hostel, a boarding house and a residential club;

“restricted area” means any place declared under Section 6A of the Business Act by resolution of the Council to be an area in which street trading may be restricted;

“right of entry” means the rights obtained in terms of Chapter III of this by-law;

“road traffic sign” means any road traffic sign as prescribed in Section 56, NRTA (see *infra*), the detailed dimensions and applications of which are controlled by the South Africa Road Traffic Sign Manual;

“roadway” means a roadway as defined in Section 1 of the NRTA (see *infra*);

“rotating sign” means a sign, which rotates on any axis;

“running light sign” means a sign or portion of a sign in the form of an illuminated strip, the illumination of which varies periodically in such a way as to convey the impression of a pattern of lights moving steadily along such strip;

“sell” in relation to any park or public road, means any act of selling or supplying goods coupled with the intention, at the time of such selling or supplying, to continue such activity business has a corresponding meaning;

- “selling” means to display goods for sale by inviting others to come and buy the goods so displayed, including supply to, carry on a business, has a corresponding meaning, and also - exchange or hire, store, expose, offer or prepare for sale and sale has a corresponding meaning;
- “services” includes the performance of any work or labour or the use of skill for the benefit of another for consideration or reward;
- “sidewalk” means a sidewalk as defined in Section 1 of the NRTA (see *infra*) and include the median of a public road;
- “skateboard” means a device, which includes a mainly flat object mounted on wheels, which is designed in such a manner as to provide room only for one person to stand or squat and is as such propelled by means of either human power or gravitation or both;
- “sky sign” means any sign erected or placed on or above any roof, parapet wall or the eaves of a building, but does not include a sign painted on a roof of a building;
- “stop” in relation to a taxi stopping on a public road, means to keep a taxi, whether occupied or not, stationary for a period of time not longer that is reasonably necessary for the actual loading or unloading of persons or goods, but does not include any such stopping by reason of a cause beyond the control of the driver of such taxi;
- “street” means any street, road or thoroughfare shown on the general plan of a township, agricultural holding or any other division of land or in respect of which the public have acquired a prescriptive or other right of way and which vests in the Council;
- “sub-period” means a portion of a parking period for which a separate charge for parking is prescribed by council and in relation to a metered parking ground means

the period of parking which is permitted on the insertion into a parking meter of such coin as prescribed;

“supermarket trolley” means any push trolley or push cart which is placed at the disposal of the public as buyers by any business undertaking or shop and which is used by the public to convey their purchases;

“tariffs” means fees approved by the Council in regards of the relevant legislation that should be applicable for the purpose of this by-law;

“taxi facility” means a holding area, special parking place, stopping place, rank, terminal and any other facility that is specifically identified and designated by the Council for the exclusive use of taxis;

“taxi association” means a taxi association recognized as such by the Council and the Province;

“taxi operator” means the person responsible for the use of the taxi provided that in terms of Chapter VI of the NRTA (see infra), it shall mean the person who has been registered as the operator of such vehicle;

“taxi rank” means a taxi facility identified by the Council as a place where taxis stand to await passengers;

“taxi route” means a route determined by the Council from time to time;

“temporary sign” means a sign not permanently fixed and not intended to remain fixed in one position;

“temporary advertisements” means signs and advertisements, which are usually displayed to publicise a forthcoming event or to advertise a short-term use of the advertising site;

“tethered balloon” means a balloon or similar object, which is tied by means of a rope or other anchoring device to confine it to a spot;

“town engineer” shall mean the person appointed in the capacity of Town Engineer for the Council or his duly authorised deputy;

“toy vehicle” means a device designed, made or manufactured with the purpose for children to play with or to amuse themselves with, but excludes motorized vehicles designed to convey people, goods or both;

“trade” means selling of goods or the offering or rendering of services in a public road or public place and trading has a corresponding meaning;

“trailer” means a trailer as defined in Section 1, NRTA (see *infra*);

“tri-cycle” means a three-wheeled cycle exclusively designed or prepared for the conveyance of goods and propelled solely by human power;

“tri-vision” means a display embellishment, which, through the use of a triangular louver construction, permits the display of three different copy messages in a predetermined sequence;

“vehicle” means a vehicle as defined in Section 1 NRTA (see *infra*);

“veranda” means a structure in the nature of a roof attached to or projecting from the facade of a building and supported along its free edge by columns or posts;

“verge” means a verge as defined in Section 1 of the NRTA (see *infra*);

“voucher” means a document, approved by the Council and materially conforming to the layout specified in Annexure 13 to this by-law and containing the information reflected in the document, which is handed by a parking attendant to a driver informing the driver of the particulars of the attendant’s

organisation and emergency telephone numbers and requesting a donation regarding the service;

“ward” means a portion of a public place or public road of the Council that has been demarcated by the Council to be allocated to an approved organisation for the purpose of providing a parking attendant service and “zone” shall have a corresponding meaning;

“waiting area” shall mean a place where vehicles, or vehicles of a particular class or description, for public transport may wait or stand;

“window signs” are signs, which are permanently painted on, or attached to, the window-glass of a building;

“zone” see “ward”.

## **Chapter II**

### **Traffic**

#### **2. Parking**

No person shall park a vehicle with a tare of 3 500 kg or more for a period exceeding one hour at any time after sunset and before sunrise on the roadway, verge or sidewalk of a street within a residential area.

#### **3. Medical Practitioners**

- (1) The Council may exempt any medical practitioner or a nurse or midwife as defined in section 1 of the Nursing Act, 1978 (act 50 of 1978) from the provisions of any by-law relating to the parking of a motor vehicle.
- (2) The exemption contemplated in subsection (1) shall apply only where: -
  - (a) The motor vehicle concerned is parked to enable such medical practitioner to perform his professional duties at any place other than his consulting room; and
  - (b) A decal (see Annexure 3 ) is issued by the Council under its stamp;
- (3) A medical practitioner to whom a decal as contemplated in subsection 3(2)(b) has been issued, shall immediately hand in such decal at the offices of the Council when the motor vehicle to which it relates is no longer used in the course of the medical practitioner's professional duties and any abuse of such decal shall, notwithstanding any other recourse also result in the immediate withdrawal thereof.

#### 4. Prohibition of certain actions

No person shall drive or ride on roller skates, skate boards or any other toy vehicle in any street without the written consent of the Council and on such conditions as may be determined by the Council.

#### 5. Turn with combination vehicles

No person shall turn with any vehicle that draws a semi-trailer, trailer or combination of vehicles at any crossing for the purpose of driving in the opposite direction.

#### 6. Cycles

No person shall ride a pedal cycle/tri-cycle at night without being clearly visible from a distance of not less than 50m and such cycle must be equipped with a lamp emitting white light to the front and a lamp emitting red light to the back of such cycle.

#### 7. Holding on to moving vehicles

- (1) No person travelling upon any vehicle shall hold onto or attach himself or his vehicle to any other moving vehicle upon any street.
- (2) No driver of such moving vehicle mentioned in subsection (1) shall knowingly allow or permit any other person to hold onto or attach himself or his vehicle to his vehicle.

#### 8. Riding on handlebars prohibited

It shall be unlawful for the operator of any cycle or motorcycle, when upon the street, to carry any other person upon the handlebars, frame or tank of any such vehicle, or for any person so to ride upon any such vehicle.

#### 9. Loads on cycles

No person shall cause or permit to be used: -

- (1) Any cycle excluding a tricycle, to carry goods exceeding 50 kg in mass; or
- (2) Any tricycle to carry goods exceeding 110 kg in mass.

#### 10. Public bus stands and stopping places

No person shall attempt to ascend or alight from any public bus except at such stands or stopping places as have been approved by the Council and no driver of a public bus shall allow such bus to stop for the purpose of picking up or allowing any passenger to alight, except at such stands or stopping places as have been approved by the Council.

#### 11. Intending passengers to board at approved stands or stopping places only

Every driver of a public bus used on any approved route upon being signalled at any approved stand or stopping place by any person wanting to travel on such bus shall stop and pick up such person if he is not prohibited by any act from boarding such public bus.

#### 12. Public bus to stop on request

Every driver of a public bus having been requested by any passenger to stop his bus shall do so at the next approved stopping place to enable such passenger to alight.

#### 13. Traffic signals

- (1) To assist in the control of traffic, the Council may erect and employ traffic signals, signs and safety zones.
- (2) No pedestrian, driver of a vehicle or rider of any animal or cycle shall disobey the



signals of any mechanically, manually or electrically controlled traffic signal or the direction of any traffic signal or mark upon any street, unless otherwise directed by an authorised officer or an authorized official.

#### 14. Traffic notices and signs

- (1) All notices and signs placed by the Council in or upon any street in terms of any by-law for the regulation and control of traffic and/or prohibition, restriction, regulation and control of parking shall be obeyed by all persons using such street.
- (2) All notices and signs in any street relating to the regulation and control of traffic and the prohibition, restriction, regulation and control of parking shall be deemed, until the contrary is shown, to be the notices and signs of the Council.
- (3) No person other than a duly authorized agent or servant of the Council shall place in or upon any street any notice or sign affecting or intended to affect the movement of traffic, and/or the parking of vehicles in or upon any street,
- (4) No person shall remove, mutilate, obscure or in any manner damage or interfere with any traffic notice, traffic sign or traffic signal placed by the Council in or upon any street under the authority of any law, and any person contravening this section shall be liable, in addition to any penalty which may be imposed under this bylaw, to repay to the Council the cost of repairing and/or replacing such notice, sign or signal or removing any obscuration there from.

#### 15. Sledges, etc. on streets

No person shall draw, haul, roll or propel any sledge, timber, stone, safe, cash, tank, barrel, tub or other material or article along any street otherwise than on a wheeled vehicle or on rollers of a diameter and construction as will not destroy, injure or disturb the road surface. And no person shall use or suffer to be used any shoe, chain, drag, brake, skid or other instrument for the purpose of retarding the descent of any vehicle, or which will in any way tend to destroy, injure or disturb the surface of any road.

## 16. Injury to persons

No person being the driver or having the care of any vehicle, or being in charge of or riding any animal in any street, shall by any negligence or misconduct injure or endanger, or be the cause of any injury or danger to any person, animal or thing whatsoever.

## 17. Games, throwing stones, etc.

- (1) No person shall use roller or other skates, or roll any hoop, or fly any kite, throw stones, or use any bow and arrow or catapult, or by any means discharge any missile upon, over, or across any street.
- (2) No person shall play cricket or football or any game, or indulge in any pastime whatsoever in or upon any street, except on such places as the Council may set apart for the purpose of any particular game, sport or pastime.

## 18. Prevention of obstruction during public processions

- (1) On any occasion of public rejoicing, or on the occurrence of public processions, public meetings or any other event calculated to cause exceptional congestion in streets, all persons in or upon such streets shall obey the directions of the police and the duly authorised officials as the route or routes to be followed by vehicles, animals and pedestrians and as to any other matter which may be necessary for the avoidance or prevention or removal of obstruction in such streets.
- (2) All persons shall obey the directions of any authorised officer or duly authorised official for the keeping of order and the prevention of obstruction in the immediate neighbourhood of the Courts of Law, places of worship, railway stations, theatres and other places of public resort.

## 19. Closing of streets

No person shall enter or use any street, road, thoroughfare, square or other public place,

garden, park or other enclosed space lawfully closed by the Council for the purpose of such entry or use.

## 20. Street collections

- (1) No person shall organise, hold, assist or be concerned in any collection of money or attempt to collect any money in the streets of the municipal area, whether for a charitable object or otherwise, without first obtaining consent in writing of the Council. Any such consent shall be a special privilege in the discretion of the Council.
- (2) Any person desirous of obtaining such consent as aforesaid shall make application in writing to the Council, and shall in such application set forth: -
  - (a) Control:

The name and address, and description of himself and of any other person or persons being in full age who is or are jointly with him to be responsible for the organisation, conduct and control of any such street collection.
  - (b) Hours of Street collection:

The day on which and the hours between which the collection is to be taken or made.
  - (c) Places of street collection:

The portion or portions of the municipality wherein it is proposed to make the said collection.
  - (d) Objects:

The object or objects for which the collection is to be made or the funds from the proceeds of the collection.
  - (e) Amount to be handed over:

Whether the entire amount collected is to be handed over without deduction of any kind whatsoever.

- (f) Age restriction:  
No child under the age of sixteen years shall be employed or engaged in any street collection. The person or persons who have obtained the written consent of the Council to any street collection shall be responsible for the due observance of this section with regard to such collection.
- (g) Collecting Hours:  
No person who has received the Council's written consent to hold a street collection shall collect or cause or allow to be collected any money in any street or from house to house before 7a.m., or after 6p.m., except in cases where these hours have been extended by written consent of the Council.
- (h) Collection boxes:
- (i) The Council may supply collection boxes for the use of collectors in street collections and may make it a condition of any permission which it may deem fit to grant under this by-law that only collection boxes supplied by it and no others may be used in street collections.
  - (ii) Where the Council supplies such collection boxes and makes a condition as aforesaid, it shall be an offence for any person to collect in any authorised street collection except by the use of such collection boxes supplied by the Council.
  - (iii) All collection boxes issued by the Council for the purposes of any collection shall be returned to the offices of the Council within forty-eight hours after the collection has been held and any person who fails so to do shall be guilty of an offence. The person or persons who have obtained the consent of the Council to hold the collection shall make any damage to or loss of collection boxes good, and failure to do so shall constitute an offence under this by-law.
  - (iv) Where collection boxes are supplied by the Council under the provisions of this section they shall be sealed by the Council with a distinctive seal before issue.

## 21. Ropes across street

No person shall without the consent of the Council in writing, place any rope, wire, pole, banner, advertisement or any other device across any street or hang or place anything whatsoever thereon.

## 22. Defacing, marking or painting streets

No person shall without the consent of the Council in writing, except in the execution of his duty in any way deface, mark or paint any Council property, road traffic signs, street or part thereof.

## 23. Escort of abnormal vehicles

- (1) Escort of vehicles that are abnormally large, or transport unsafe loads will be provided by Council against payment of the tariffs as determined by the Council and only after a deposit equal to the amount estimated by the Council to be the tariffs for such an escort is paid to the Council in cash or by way of bank guaranteed cheques.
- (2) Escort tariffs will be charged per hour or part thereof per authorised officer and will be calculated from the time as stipulated on the prescribed form until completion of the escort: Provided that 30 minutes before commencement and 30 minutes after completion be included.
- (3) Escorts will only be supplied if all the requirements of the NRTA are complied with.

## 24. Tariffs for assistance with racing events, sporting events, processions and other gatherings in general

- (1) Application for permission for assistance of traffic officers during racing events, sporting events, processions and other gatherings in general shall be submitted in

writing on the prescribed form at least fourteen (14) days prior to the event to the Council, except funeral processions.

- (2) The tariffs, as determined by the Council from time to time, shall be payable for the assistance mentioned in subsection (1) above: provided that: -
  - (a) The Council shall determine the estimated tariffs and a deposit equal to these tariffs in respect of such assistance will be paid in cash or by bank-guaranteed cheque at least forty-eight hours prior to the commencement of such assistance;
  - (b) Any mutual adjustment shall be made after conclusion of the event as soon as the actual costs have been determined by the Council;
  - (c) The Council may in its sole discretion exempt an applicant from the payment of the tariffs and the deposit upon written reasons being provided to the Council prior to the commencement of the event. In the event that the Council is unable to grant exemption for whatever reason prior to the commencement of the event the applicant shall pay the tariffs, which shall, if exemption is granted thereafter, be refunded to the applicant.
- (3) The Council may also approve the appointment of marshals and prescribe their responsibilities and attire to perform functions on public roads.
- (4) The Council shall also prescribe the minimum number of marshal's required to assist at road races, processions, etc.

#### 25. Supermarket trolleys

- (1) No person who is the owner of supermarket trolleys or who controls or has the supervision over a supermarket trolley or who uses it or offers it to be used by any person, or who uses it for any purpose whatsoever, shall leave or permit it to be left in any street or public place except in specially provided parking areas/places.

- (2) Any supermarket trolley, which has been left in a street or any public place, may be removed, or caused, to be removed by any authorised official and shall be impounded.
- (3) The supermarket trolleys impounded may be claimed by the owner under the following conditions: -
  - (a) If the owner is traced by the Council and fails to recover such supermarket trolley and to pay the expenses incurred by the Council within 14 days after being requested to do so, such trolley may be sold by the Council by public auction,
  - (b) After a lapse of one month from the date of impoundment whereby the owner cannot be traced, the supermarket trolley may be sold by the Council by public auction,
  - (c) The proceeds of the public auction shall be revenue in favour of the Council for the following costs incurred by the Council to defray expenses and the remainder, if any, will be refunded to the owner of the supermarket trolley: -
    - (i) The removal of such supermarket trolley;
    - (ii) The keeping of the supermarket trolley in custody for a period not exceeding four months whereby a prescribed storage fee is levied;
    - (iii) The endeavour to trace the owner; and
    - (iv) The cost of the public auction.
  - (d) Satisfactory proof of ownership must be provided to the Council.
- (4) The Council shall not be liable for any loss or damages as a result of theft, damages to or loss of any supermarket trolley, or the selling thereof.

26. Shoeing, cleaning and repairing in streets

- (1) No person shall in any street shoe, or ferry any animal (except in the case of accident) or clean, dress, train, break or turn loose any cattle.
- (2) No person or his agent shall clean or repair any vehicle (except in the case of accident when repair on the spot is necessary), or wash, clean, dry or bleach any article or thing whatsoever.

27. Control of animals

- (1) No person shall drive or cause any animal to be driven in a street except when drawing a carriage or vehicle: Provided that the Council may grant permission to the driving of animals in certain streets on such conditions as it may deem fit.
- (2) No person shall in or along any street: -
  - (a) Train or break in an animal;
  - (b) Allow an animal, which is his property or under his control, to be let loose or to wander uncontrolled;
  - (c) Leave an animal which is hurt, weak, sick or dying, except to obtain assistance to remove such animal; or
  - (d) By making noises, gestures, and gesticulations or in any other way frighten or irritate an animal.
  - (e) Drive or use or cause to be driven or used for any purpose whatsoever in any street any animal which is so diseased or injured or in such a physical condition that it is unfit to do any work or is causing or likely to cause an obstruction to traffic or injury to health or be offensive or a nuisance to any person



- (3) For the purposes of this section, the word "animal" does not include a dog or a cat.
- (4) No person shall in any street control, by reins only, a team of more than six animals and no person shall drive any team of animals, controlled by reins, in such a manner as not to have such team, with or without a vehicle, at all times under proper control and unless he has at least one hand on such reins.
- (5) No person shall drive or cause or allow to be driven any livestock at any time through any street in which the driving of livestock is permitted, unless such stock shall be accompanied by the following attendants: -
  - (a) For the first twenty (20), or portion thereof of large stock: 2 attendants, and for each additional twenty (20) or portion thereof: 1 attendant,
  - (b) For the first fifty (50) or portion thereof of small stock: 2 attendants, and for each additional fifty (50), or portion thereof: 1 attendant.

## 28. Keeping of animals

- (1) No person may keep or allow to be kept, any animal other than an approved pet on an erf in a proclaimed township, provided the keeping of such pet does not create or constitute a nuisance
- (2) No person shall without a permit issued by the Council keep any wild or dangerous animal, reptile or insect which has an inherent propensity to attack human beings or animals or the keeping of which is likely to become a nuisance or injurious to the health of or is fraught with danger to any person.
- (3) No person may keep more than 10 poultry on an erf in a proclaimed township or 100 poultry on premises zoned for agricultural purposes without a prior written permission by the Council.
- (4) No person may keep bees on any premises unless the person is the holder of a permit authorising that activity.

- (5) Any animal, reptile or insect, the keeping of which is prohibited in terms of subsections (2), (3) and (4) may if found at large, be removed by any authorised officer or authorised official and may recover the cost of so doing from any such person.
- (6) Any such animal as is referred to in subsections (2), (3) and (4) of this section found at large or apparently abandoned within the municipal area may be destroyed by the authorised officer or authorised official without any further warrant than this by-law and the Council shall cause such animal to be removed and buried and the owner or the person who last had the animal in captivity shall be liable, in addition to any penalty under this by-law, to pay to the Council a reasonable sum to defray the cost of destruction and removal and burial of such animal and shall be liable to prosecution.
- (7) No person being the owner or having the charge or control of any animal whatsoever, whether domesticated or not, shall allow or permit such animal to cause any annoyance, offence or inconvenience to any person in any street or cause any obstruction or inconvenience to traffic generally.

#### 29. Uncovered carcasses, etc.

No person shall carry or convey through or along any street the carcass of any animal or any offal unless the same is properly covered.

#### 30. Gambling

- (1) No person shall gamble or play any game of chance or pretended game of chance for money, or any other stakes in any street, or in any public vehicle standing or plying on any street.
- (2) No person shall frequent or use any street, or any vehicle standing or plying on any street on behalf of himself or any other person, for the purpose of bookmaking or

wagering or betting or agreeing to bet or wager with any person or receiving or settling or paying bets.

### 31. Barbed wire

- (1) No owner or occupier of land shall along any street or public place erect or cause, permit or cause to be erected or shall have along such street or public place, any barbed-wire fence or any railing, paling, wall, electrical fencing or other barrier which, by reason of spikes or other sharp or pointed protrusions or otherwise by reason of the nature of its construction or design, is or may become a danger to any member of the public lawfully using such street or public place.
- (2) The Council may by notice, in writing, require the owner or occupier of land on which a fence, railing, paling, wall, electric fencing or other barrier which exists in contravention of subsection (1) to remove it within such reasonable period as the notice may specify, and for every day or part thereof after the expiry of the period so specified, during which the notice is not complied with, the said owner or occupier shall on conviction be liable to a fine as stipulated in this by-law.
- (3) The Council may immediately after the expiry of a notice as referred to in subsection (2), proceed to remove such fence, railing, paling, wall or other barrier and may recover the cost of so doing from such person.

### 32. Sidewalks

- (1) No person shall place upon, off-load on, or transport across the roadway or sidewalk in any street any materials or goods unless he shall have taken precautions to protect the surface of such roadway or sidewalk from damage by means of boards or planks not less than 5 cm in thickness placed thereon.
- (2) No person shall erect any barriers, poles, chains or any other obstructions on any sidewalks without prior written approval from the Council and the barriers, poles,

chains or any other obstructions erected, may not in any way impede the normal pedestrian traffic flow.

### 33. Littering and spillage

No person shall spill, drop or place, or permit to be spilled, dropped or placed, in or on any street, any fruit rind, or fruit or any glass or sharp substance or nails, metal, building or lining, sawdust packing, paper, stable, house or trade refuse, stone, brick or other building materials, or any matter or thing that may interfere with the cleanliness of such street, or cause annoyance, danger or accident to persons, animals, vehicles or other traffic using such street, without causing the same to be immediately removed from such street, and in the event of his failing to do so, the Council may, by its servants remove the same and, in addition to any penalty for the breach of this section, recover from him the expenses of such removal in the same manner as any penalties for breaches of the Council's by-laws are recoverable.

### 34. Display of articles/clothing

- (1) No person shall hang out any article of wearing apparel or any household, domestic or other linen, or any other fabric, for the purpose of drying or airing the same, from any window or on the wall or veranda of any building facing on the street frontage and erected in areas zoned for "General Business" and "General Residential" under the Council's Town-Planning scheme.
- (2) No person shall place any article likely to cause injury or damage to any person or property in any window or other substructure near any street without sufficiently safeguarding it against falling into the street.

### 35. Carpet shaking

No person shall at any time beat or shake any carpet, rug, or mat in any street, except doormats shaken or beaten before the hour of eight (8) in the morning.

### 36. Bundles, etc., on footpaths

No person shall carry any large bundle or basket or any pointed or edged tools not properly protected, or any ladder, plank or pole or any bag of soot, lime or other offensive substance, or other package or thing calculated to obstruct, inconvenience, or annoy pedestrians upon any footpath, except for the purpose of loading or unloading any vehicle or when necessarily crossing the footpath.

### 37. Openings and doors on streets

- (1) No person shall leave open any entrance from the street, or any vault, cellar, basement, or underground room without a sufficient fence or handrail to prevent persons from falling there into, or have or leave any door or other covering thereto in a defective condition.
- (2) No person shall leave a manhole/opening in an unsafe condition.

### 38. Excavations and wells

- (1) No person shall without the written consent of the Council, make or cause to be made any hole, trench, pit or excavation in any street or remove any soil, metal, or macadam there from.
- (2) The Council may order any person on whose premises any such unprotected well or other excavation exists to fence, fill in, or cover over the same and, failing compliance with such order, the Council may do the necessary work and recover the cost thereof from such owner.

### 39. Removal of soil, sand, etc.

No person shall take, remove or carry away or cause or allow to be taken, removed, or carried away any sand, soil or other material forming part of or being upon any street, stand, erf, or other place within the municipal area which shall be vested in or be the

property of the Council, except by permission in writing from the Council and subject to such conditions as may be imposed by the terms of such permission, which may include but not be limited to payment of a prescribed fee.

#### 40. Sweeping premises adjoining streets

The occupier of premises adjoining any streets shall not cause or permit any part thereof or of the sidewalk abutting thereon to be swept unless and until the same shall have been adequately sprinkled to prevent the raising of dust to the annoyance or inconvenience of the public by such sweeping, nor shall he cause or permit any dirt or refuse swept up to be thrown or in any way deposited in or upon any street, any contravention of this section by any servant or representative of the occupier shall be deemed to be a contravention by the occupier.

#### 41. Opening in kerbing, etc.

- (1) Any person desirous of obtaining an opening in the kerbing and/or guttering of any street in order to provide access for vehicles to the premises abutting thereon shall make application in writing therefore to the Municipal Manager stating the name of the street and number of the stand or erf to which access is desired.
- (2) The Council shall thereupon cause an inspection to be made of the site of the opening applied for and shall decide upon the form of opening and the style and the material for its construction and shall assess the cost thereof; and shall submit such cost in writing to the applicant; and upon payment by the said applicant of a fee equal to the said cost, the Council shall provide the said opening.
- (3) The payment of such fee shall however in no manner entitle the applicant to any claim, lien, or other title whatsoever to, in, upon, or under the said opening.
- (4) The sole right of constructing, altering or closing of any opening in the kerbing and/or guttering shall be vested in the Council.

#### 42. Disturbance of the peace

- (1) No Person shall unduly or without just cause, fire or discharge any firearm, airgun or air pistol within the Municipal area.
- (2) No person shall discharge fireworks without the prior written consent of the Council, and such written consent shall hereafter be called a "Fireworks permit". Such "Fireworks permit" will be readily available at the event and produced on request by an authorised officer. Any person failing to do so shall be guilty of an offence.
- (3) Provided that subsection (1) shall not apply in the event of formal target practice at a recognised shooting range.
- (4) No person shall without the consent of the Council in writing, play or permit the playing of any music, or use or permit the use of any loudspeaker or public address or other audible device on or adjacent to or which may be heard in any street or public place.
- (5) No person shall disturb the public peace in a street or public place, or on private premises by making noises or causing them to be made by shouting, quarrelling, fighting, singing or playing any type of musical or noise-creating instrument or by means of a radio, loudspeaker or similar device, or by riotous, violent or immoral behaviour.
- (6) No person shall at any time sound any warning device on any vehicles in such a manner as to produce a shrieking, raucous or offensive noise; Provided, however, that where in the case of emergency the driver of a vehicle acts with the object of avoiding an accident, the use of such warning device shall not constitute an offence.

#### 43. Indecency

- (1) No person shall expose to view, sell or distribute or offer for sale or distribution any indecent or obscene book, pamphlet or postcard, photograph, placard, poster, handbill, picture, drawing or representation, nor exhibit any show which is of an

obscene, indecent, objectionable or undesirable, nature or is suggestive of indecency, or which may prejudicially effect public morals, peace, safety, good manner or decorum, in any street or place which is visible to the public.

- (2) No person shall in, or in view of, any street, or in any public place, behave in an indecent manner or make use of any indecent gestures, or commit or solicit, or provoke any person to commit any riotous, disorderly or indecent act.
- (3) No person shall sing any obscene or profane song, or use any profane, foul, indecent or obscene language, or write, paint, draw, or in any way make any indecent or obscene figures, writings, drawings or representations in any street or public place or within view or hearing of any person therein, without prior approval of the Council and the written approval must be readily available.
- (4) No person shall urinate or defecate in any street or public place.

#### 44. Cleanliness of streets and public places

- (1) No person shall spill, drop or place or permit to be spilled, dropped or placed in or on any street or public place any matter or substance that may interfere with the cleanliness of such street or public place, or cause anyone, danger or accident to persons, animals, vehicles or other traffic using such street, without removing it or causing it to be removed from such street forthwith.
- (2) No person shall spit in or upon any street or public place.

#### 45. Trees

- (1) No person shall plant any tree or shrub in any street, sidewalk or public place without prior written permission from the Council.
- (2) No person shall allow any tree or shrub, which is in his or her property to impede on any other property or Councils property.



- (3) The Council may in respect of any tree or shrub planted in contravention with subsection (1) or subsection (2) give the owner of the property adjacent the street or sidewalk on which it was planted written notice to remove or to trim/prune/lop-off such tree or shrubs within such reasonable period as the notice may stipulate.
- (4) Should the person to whom notice has been given in terms of subsection (3) fail to remove or to trim/prune/lop- off the tree or scrub within the stipulated time or the Council not be able to identify the person responsible for the planting of such tree or scrub, the Council may without liability for the cost of such tree or shrub remove the tree or shrub.
- (5) No person shall in a public place climb upon, or break or damage or in any way mark or paint on any tree, and no person shall without the consent of the Council in writing, lop, top, cut down or remove any such tree save as provided for in other legislation, regulations and by-laws.

## **Chapter III**

### **Taxis**

#### 46. The establishment of Special parking places

- (1) The Council shall establish special parking places within the municipal area for the use of or parking of a taxi belonging to a person to whom a permit as contemplated in section 48 has been issued authorizing him to do so.
- (2) A permit may be issued allocating special parking places to particular persons or motor vehicles for their exclusive use only.
- (3) No person shall, except by virtue of a permit, use or cause or permit a taxi to be used on any special parking place within the Municipal area, regardless whether such person has obtained a similar permit from any other Local Authority or Council.
- (4) Should there be no space available in a special parking place or a stopping place at any given time, for the parking of a taxi that is authorised to do so, in terms of a valid rank permit, the taxi concerned shall be parked at a taxi holding area specified by a duly appointed marshal as contemplated in Section 64(1) until such time that the marshal or any other duly appointed marshal, summons and permits the taxi to park at the special parking place or stopping place.

#### 47. Application for a rank permit

- (1) An application for the granting of a rank permit shall be lodged with Council on the form prescribed by the Council from time to time.
- (2) The applicant shall furnish clear answers to all questions contained in the application form and shall in all other respects fully comply with all the requirements thereof.

48. Issuing of a rank permit

- (1) No permit shall be issued until the applicant produces: -
  - (a) A valid Certificate of Road Worthiness in respect of the motor vehicle concerned as required in terms of Regulation 138 of the Regulations in terms of the NRTA,
  - (b) A valid public road carrier permit issued under the Road Transportation Act, Act 74 of 1977, authorizing the road transportation proposed to be undertaken;
  - (c) Proof of registration and licensing of the motor vehicle concerned in terms of Section 14 of the NRTA,
  - (d) A valid identification document or a valid temporary identity document issued by the Department of Internal Affairs, of the owner or the operator thereof. Provided, that in the event of a temporary identification document, it shall be accompanied with a passport photo of the owner or the operator thereof, and
  - (e) A letter of recommendation from the relevant taxi association;
- (2) Where an application for a permit has been granted, it shall be issued on the prescribed form (see annexure 2), provided that the prescribed tariffs have been paid.
- (3) Such permit shall be issued in terms of the conditions determined by the Council.
- (4) The Council may, from time to time, by special resolution, determine the tariffs for the issue of a rank permit and such tariffs may be different for different facilities.
- (5) A rank permit not collected within 3 (three) months lapses, unless a written extension of time has been requested and granted by the Council.

- (6) No permit shall be issued unless the provisions of this section have been complied with.
- (7) Any permit issued contrary to the provisions of this by-law in an unlawful manner with or without the knowledge of the applicant, shall be void and the holder thereof shall on demand by the Council forthwith deliver such permit to the Council.

#### 49. Period of validity

A rank permit issued in terms of this by-law shall be valid for a period of 12 months from the date of issue thereof subject to the provisions of Section 48.

#### 50. Refusal to grant rank permit

The Council may refuse a rank permit, subject to Section 88 (6) of the NRTA and the provisions of this by-law, on the grounds that there is insufficient ranking space in the municipal area.

#### 51. Renewal of rank permit

- (1) A permit issued in terms of this by-law shall be valid from the date of issuance thereof and shall be renewed annually (see annexure 3).
- (2) An application for the renewal of a permit shall be made at least 30 days, but not later than 14-days, prior to the date of the expiry thereof.
- (3) The applicant for the renewal of a permit shall submit a duly completed and legible application form to the office of the Council, together with the documents referred to in section 48 in respect of the motor vehicle and shall upon payment of the prescribed tariff and subject to the good conduct of the applicant be renewed.

- (4) The Council shall issue an acknowledgement of receipt to the applicant upon receipt of the application for the renewal of the rank permit.

#### 52. Temporary substitution of vehicle

- (1) Subject to subsection (2), a rank permit issued to the holder thereof, shall in terms of this by-law, only apply to a motor vehicle in respect of which it was issued.
- (2) The holder of a rank permit may in terms of this by-law substitute the motor vehicle in respect of which such rank permit has been issued with another vehicle for a fixed period not exceeding 21 days, after the date of substitution thereof, should the motor vehicle in respect of which the rank permit has been issued, becomes defective or, due to an accident, has been temporarily withdrawn from service, provided that the holder of the permit shall apply in writing for temporary approval of the substitution of the motor vehicle to the Council which will answer in writing, once approved.
- (3) The holder of the permit shall at all times while taxi facilities are being utilized by the substitute vehicle, ensure that the relevant permit is kept in and the decal displayed on the substitute vehicle as required by this by-law.

#### 53. Transfer of permit

- (1) No rank permit issued in terms of this by-law, shall be transferable from the holder to another person.
- (2) In the event where the permit holder dies or if his estate is provisionally or finally sequestrated, or where the holder is a company or a close corporation which is in the course of liquidation, or if the holder becomes in any way incapable in law of carrying on business, the executor, trustee, liquidator or curator bonis as the case may be, may on payment of a prescribed transfer tariff, carry on business not exceeding one year to enable recommencement of the relevant services.

## 54. Issuance, display and duplication of rank permit

- (1) A decal shall be issued simultaneously with every permit, incorporating the particulars of the permit in accordance with the prescribed form and shall immediately be affixed to the taxi concerned.
- (2) The holder of a rank permit may apply for the use of additional taxi facilities, which shall be determined by the Council.
- (3) One or more additional decals may be issued to the permit holder to denote additional taxi facilities allotted to that holder, as the case may be.
- (4) Additional denoting referred to in subsection (3) may be added to the decal in print.
- (5) If the holder of a permit or decal satisfies the Council by affidavit that it has been lost or destroyed, or if such holder produces a permit or decal that has been damaged to the extent, that the letters and figures thereon are no longer clearly legible, the Council shall, upon application by such holder in accordance with the prescribed form, and upon payment of the prescribed tariff, issue him with a duplicate thereof clearly endorsed DUPLICATE.
- (6) The holder shall affix the duplicate decal forthwith to the vehicle concerned.
- (7) In the event of a taxi being operated without a decal or a valid decal, it shall be presumed that the holder is not in possession of a valid permit, until such time that the holder proves to an authorized official of the Council that he is in possession of a valid permit or that he has re-applied for a permit or a duplicate decal.
- (8) No person shall, during the period of validity of a permit issued in respect of any taxi, use or cause or allow such taxi to be used if the permit issued in respect thereof has been defaced, concealed or removed.
- (9) No person shall display a permit of which the period of validity has expired on a taxi or display a permit which does not correlate to such taxi.

55. Payment of tariffs in respect of rank permits

- (1) The tariff payable in respect of a permit issued for a period less than one full year shall be reduced on a pro-rata basis, for every month out of 12 months of its validity.
- (2) The payment of any tariff in terms of this by-law shall not absolve any person from criminal liability arising from his failure to obtain a permit nor shall the fact that a person has been convicted of an offence under this by-law relieve him from the liability to pay the appropriate tariffs in terms of this by-law.
- (3) Any amount due by a person in terms of the provisions of this by-law, shall be a debt due and payable to the Council and may be recovered by the Council in any competent Court of Law.
- (4) All tariffs and monies shall be paid at the Council or at such other places as may be determined by the Council, from time to time.

56. Amendment of the particulars of a rank permit

- (1) In the event where the information contained in a permit or decal is incorrect, the Council may, notwithstanding anything to the contrary herein contained, notify the holder concerned thereof and require him to give a satisfactory explanation and return such permit or decal for amendment not later than ten (10) working days after the date of such notification.
- (2) Where it comes to the notice of the holder of a permit or decal that the particulars contained thereon, are incorrect by virtue of a change in such particulars or for any other reason, such holder shall submit the permit or decal to the Council within ten (10) working days of such fact coming to his notice for the amendment thereof, provided that a holder shall subject to section 52, not substitute a different motor vehicle for the motor vehicle to which the permit relates.

- (3) Where a permit or decal has been surrendered, so as to be amended in terms of this section, the Council shall provide the holder with a temporary permit or decal, as the case may be, which shall be valid until the amended permit or decal has been returned to the holder.

#### 57. Rank permit issued in the name of a partnership

- (1) Any permit issued to a partnership shall specify the full name of each of the partners and the style under which the business is being carried on.
- (2) If a change in the composition of a partnership is occasioned by the admission or by the death or withdrawal of a partner, the current rank permit granted to such partnership shall continue for the unexpired period thereof.

#### 58. Dishonoured cheques

Where an applicant for a rank permit pays the prescribed tariffs by cheque and the cheque is dishonoured on presentation, such permit shall be void from the date on which it was issued, and the applicant shall on demand of the Council forthwith deliver such permit and any decals which relate thereto.

#### 59. Taxi Associations

Taxi Associations, which are recognized by the Council in terms of guidelines, laid down by the Province, may become members of the local body (Taxi Liaison Committee) that shall be established by the Council to make recommendations to it concerning matters relevant to the taxi industry in general.

#### 60. Designation of taxi facilities

The Council may designate any taxi facility or area on a public road as: -



- (1) A special parking place, or
- (2) A taxi stopping place, or
- (3) A taxi holding area, in accordance with the procedure prescribed under Section 65 (B)(15) of the Local Government Ordinance, Ordinance 17 of 1939, as amended.
- (4) The Council shall prominently display at the offices of the Council a list and description of all the designated taxi facilities.
- (5) The Council may after consultation with the local Taxi Liaison Committee set aside any taxi facility for the exclusive use of taxi operators which operate on a certain route or in a certain area between certain points, or for the exclusive use of members of a particular association.

#### 61. The parking of taxis

- (1) No driver shall, subject to subsection (2): -
  - (a) Park a taxi, except at a special parking place or holding area, or
  - (b) Ply for hire, load or offload passengers, except at a special parking place or a taxi-stopping place.
- (2) In emergency situations or at recreational and other similar functions the Council may set aside temporary taxi facilities suitably identified by the Council.

#### 62. The parking of taxis at Shopping places

No driver of any taxi is allowed to park such taxi at a shopping place.

### 63. Utilization of Taxi Ranks

- (1) Subject to subsection (3), a driver may park at the taxi rank specified on the permit concerned, if there is space available.
- (2) If there is no space available, the driver shall remove and park the taxi at a taxi holding area.
- (3) The driver shall, when plying for hire at a taxi rank, do so in a queue and shall:
  - (a) Place his taxi in the first vacant place available in such queue immediately behind any other taxi already in a front position,
  - (b) Move his taxi forward in such queue if a vacancy occurs.
- (4) No driver shall when plying for hire at a taxi rank: -
  - (a) Place his taxi ahead of any taxi in such queue that has taken up position in the front of the queue, before he did,
  - (b) If his taxi is the first taxi in the front of such queue and any person calls for a taxi, respond to such call unless the person clearly indicates his preference for a taxi not in front of the queue.
  - (c) No person shall park or stop a taxi, which is not in good working order as required by the NRTA, or the regulations framed there under, in a taxi rank or cause or permit such taxi to remain in a rank.
  - (d) No person shall park or stop in a taxi rank any vehicle other than a taxi in respect of which a permit and decal specifying such rank has been issued for the current year in terms of this by-laws.

64. Regulation and control of taxi facilities

- (1) Subject to the provisions of subsections (2), (3) and (4), the Council or a recognized taxi association may appoint marshals to perform the functions as set out in subsection (4) and (5), provided that, where a taxi facility or portion thereof has been allocated exclusively to a particular taxi association, that association or the Council only may appoint marshals in respect of that particular taxi facility, or portion thereof.
- (2) In the case of a dispute as to which taxi association shall be entitled to appoint a marshal or marshals at a particular taxi facility, the Council shall decide the issue, and its decision shall be final.
- (3) No person shall act as a marshal at any taxi facility, unless his appointment has been made in writing by the taxi association concerned or the Council.
- (4) The duties of a marshal in relation to passengers shall be: -
  - (a) To regulate the queuing of passengers according to the appropriate priority and route destination systems,
  - (b) To ensure the orderly loading of passengers into appropriate vehicles,
  - (c) To control the number of passengers per vehicle to prevent overloading and to ensure a higher level of service to passengers and equal opportunities to drivers,
  - (d) To direct passengers and to provide information related to the operation of the taxis operating at that or other taxi facilities, and
  - (e) To inform drivers about expected passenger demand and any other related matters.
- (5) The duties of a marshal in relation to taxis, shall be: -

- (a) To control the arrival of taxis at taxi facilities, especially at loading areas and in accordance with the provisions of Sections 61 and 63,
- (b) To allow only permit holders to enter and exit such facilities,
- (c) To communicate and co-ordinate taxi movements between loading and holding areas,
- (d) To control taxi departures according to loading patterns, and
- (e) To direct a taxi to a holding area and to re-direct such taxi to a rank.

65. Servicing and washing of taxis at taxi facilities

- (1) No person shall repair or maintain any motor vehicle in any way whatsoever at any taxi facility, except where provision is made for this purpose.
- (2) No person shall wash any motor vehicle at any taxi facility, except at a wash bay specially constructed thereat for this purpose.

66. Entering and alighting of taxis

- (1) No person shall enter a taxi until all persons desiring to alight from the taxi have done so.
- (2) No person shall insist on entering a taxi, which contains the total number of passengers, which it is authorised to carry.
- (3) No person shall enter or alight or attempt to enter or alight from any taxi whilst in motion.

#### 67. Queues at facilities

- (1) At any established taxi rank facility, the Council may erect or cause to be erected queue signs that consists of a notice board indicating the location and the manner in which persons waiting to enter a taxi, shall stop and form a queue and such sign may be supplemented by queuing barriers in the form of rails or lines marked on the surface of the area to be demarcated for the purpose of queuing.
- (2) All passengers intending to enter any taxi at an established ranking facility or stopping place, shall queue from the point at which it is indicated that such vehicle will leave.
- (3) Where no queue sign has been erected, passengers waiting to enter a taxi, shall form themselves into a queue not exceeding two abreast, or in a single file, when required to so by an approved taxi marshal or authorised official of the Council.
- (4) A passenger may only enter a taxi when he/she gets to the front of the queue.
- (5) Every passenger queuing shall comply with all the instructions given by an approved taxi marshal, authorised officer or authorised official when on duty.

#### 68. Payment of fares

Every passenger shall pay the determined fare for the journey on request.

#### 69. Rights and duties of passengers when a taxi becomes defective

- (1) If a taxi becomes defective or for any reason whatsoever, is unable to proceed, the passenger shall at the request of the driver, alight from the defective taxi and should the passengers have already paid their fares, they shall be entitled to a refund to the amount of their fares so paid.

- (2) Upon agreement with the driver of the defective taxi, passengers shall be allowed to travel with the next available taxi for the remainder of the distance in respect of there paid fares, at the cost of the defective taxis owner.

#### 70. Dangerous or offensive articles

An authorised officer may remove any person, in possession of any article, instrument or implement, which may be considered dangerous and/or offensive by the passengers, driver, conductor, authorised officer, travelling in or on any taxi.

#### 71. Animals

No passenger may enter a taxi with any animal other than a guide dog assisting a blind person.

#### 72. Actions prohibited on a taxi

- (1) The following actions are prohibited on a taxi: -
- (a) Smoking,
  - (b) Playing offensive or excessively loud music,
  - (c) Using obscene or offensive language,
  - (d) Committing an offensive act,
  - (e) Interfering with the comfort of any passenger,
  - (f) Damaging any taxi or the fittings thereof,
  - (g) Interfering with the equipment of the taxi in any way,
  - (h) Forcibly cause the driver to deviate from his route,

- (i) Endangering the lives of other people,
  - (j) Interfering with the actions of the driver.
- (2) Any person committing any of the mentioned actions or another offence stipulated in any other legislation, shall in addition to incurring the penalty provided for in this by-law, forfeit his/her fare and be immediately removed from the taxi.

#### 73. Riotous or indecent behaviour

Any person causing a disturbance or behaving in a riotous or indecent manner shall be guilty of an offence in terms of this by-law and may be removed from a taxi, a queue or the vicinity of a ranking facility by any authorised officer or authorised official of the Council.

#### 74. Contagious disease

No person suffering from a contagious disease shall enter any taxi.

#### 75. Permit to be produced on demand

The holder of a permit in terms of this by-law shall: -

- (1) Maintain such permit in a good and legible condition; and
- (2) Keep it in the motor vehicle to which it relates at all relevant times when such vehicle is being operated as a taxi.
- (3) Any authorised official of the Council may call upon the driver of any taxi to stop and may demand from him: -
  - (a) To produce the permit required under the provisions of this by-law; and

- (b) To supply his full name and address and also the name and address of the owner or operator of such taxi.
- (4) No driver referred to in subsection (3) may, when called upon to do so by any authorised officer: -
  - (a) Refuse to stop;
  - (b) Refuse to supply his full name and address;
  - (c) Refuse to supply the correct name and address of the owner or operator of the vehicle in his charge;
  - (d) Refuse to produce a permit; or
  - (e) Give a false name and/or address.

#### 76. Right of entry

- (1) Any authorised official of the Council may for the purpose of enforcement of this by-law, at any reasonable time and without previous notice, enter upon any taxi facility and make such inspection and enquiry, as he may deem necessary.
- (2) Such official, if so requested by the owner or occupier of the premises, shall submit proof of his identity and authority to make the inspection and enquiry.

#### 77. Presumptions

- (1) Any motor vehicle which is found on a taxi facility or which has stopped at a taxi facility shall be presumed to be plying for hire, unless the contrary is proved.
- (2) Any person, who by means of any motor vehicle, which corresponds to the definition of a taxi, conveys passengers, shall be presumed to have conveyed such



passengers for hire or reward and such vehicle shall be presumed to be a taxi unless the contrary is proved.

- (3) Any person who does not display a decal as prescribed in Section 54, is presumed to be in contravention of Section 54, unless the contrary is proved.
- (4) A document which purports to be a receipt of prepaid registered post, a telefax transmission report, or a signed acknowledgement of hand delivery, shall on submission by a person being prosecuted under this by-law, be admissible in evidence and prima facie proof that it is such receipt, transmission report or acknowledgement.

#### 78. Suspension or withdrawal of permit

- (1) Where the owner, operator, holder or person in charge of a taxi has been convicted for a contravention of any of this by-law, or any other law relating to the operation of such taxi, and notwithstanding the imposition of any other penalty by a Court of Law, the Council may, subject to the provisions of Section 48, suspend, for a period determined by the Council, or withdraw the permit in respect of any such taxi.
- (2) No owner or driver shall use, cause or allow to be used as a taxi at a taxi facility any vehicle of which the permit has been suspended or withdrawn.

#### 79. Procedure for the withdrawal of a rank permit

- (1) A permit shall not be withdrawn or suspended unless: -  
At least fourteen (14) days written notice of the intention to do so has been given by the Council by registered or certified post, telefax or hand delivery to the holder of the permit concerned at his last known address and which notice shall give :-
  - (a) The reasons for, and disclosure of the nature of the intended action;
  - (b) The gist of the information which may be prejudicial to such holder together with an invitation to reply thereto;

- (c) An address for the submission of written representations;
  - (d) The date, time, venue and address not less than 30 days from the date on, or at which a hearing will be held to consider the withdrawal or suspension in question, and draw the attention of the holder to the fact that he may submit representations and appear at the hearing;
  - (e) Such holder is given an opportunity, either personally or through his duly authorised representative, to appear at a hearing before the Council or a committee thereof, for the purpose of making representations;
- (2) Where the holder of a permit who has received a notice referred to in subsection (1)(a), wishes to appear and to oppose the proposed action, he shall within fourteen (14) workdays (or any extended period as the Council may allow) of receipt of the notice submit representations in writing and submit such representations by hand or by certified post to the address indicated in the relevant notice.
- (3) After the hearing referred to herein, the Council shall decide whether or not to withdraw or suspend the permit in question, and shall furnish the holder with its written reasons therefore not later than fourteen (14) workdays after the date of conclusion of such hearing.

#### 80. Change of address

The holder of a rank permit shall give notice to the Council in writing of any change of address within fourteen (14) working days thereof by pre-paid registered post, telefax or hand delivery.

#### 81. Amendment of the particulars on a rank permit

If the particulars reflected on a rank permit are incorrect by virtue of a change in such particulars or for any other reason, the holder of such permit shall submit the permit to the

Council for the amendment thereof within fourteen (14) working days of such amendment coming to his notice.

## **Chapter IV**

### **Advertisements**

#### 82. Application for Council's approval for signs and advertising hoardings

- (1) No person shall display or erect any sign or advertising hoarding or use any signs or advertising hoarding or any structure or device as a sign or advertising hoarding without first having obtained the written approval of the Council. Provided that the provisions of this section shall not apply to signs contemplated in Section 85 and sections 102(1) and (2).
- (2) No sign displayed with the approval of the Council shall in any way be altered, moved, or re-erected, nor shall any alteration be made to the electrical wiring system of such sign except for the purpose of renovating or maintenance, without the further approval of the Council required in terms of subsection (1);
- (3) An application in terms of subsection (1), accompanied by the required application tariff, shall be signed by the owner of the proposed sign or advertising hoarding and by the registered owner of the land or building on which the sign or advertising hoarding is to be erected or displayed, or on behalf of the owner of the land or building by his agent authorized in writing by such owner and shall be accompanied by: -
  - (a) A locality plan of the proposed site;
  - (b) A block plan of the site which the sign or advertising hoarding is to be erected or displayed, drawn to scale of not less than 1:500 showing every building on the site and the position with dimensions of the sign or advertising hoarding in relation to the boundaries of the site;
  - (c) A drawing sufficient to enable the Council to consider the appearance of the sign or hoarding and all relevant construction detail;

- (d) A drawing showing the sign or hoarding in relation to the area in which it will be erected;
  - (e) Elevations to a scale of not less than 1:100 showing the position of the proposed sign or advertising hoarding and its relationship to any architectural features, natural features and to any existing sign or advertising hoardings;
  - (f) A coloured artist impression and/or photograph of not less than 200 mm x 250 mm with the proposed sign or advertising hoarding superimposed thereon to scale;
- (4) Every such plan and drawing shall be clearly reproduced on plastic, paper or other approved material in sheet form not less than A3m size (420 mm x 297 mm).
- (5) A drawing required in terms of subsection (3)(b) shall have submitted detailed drawings of such sign to a scale of not less than 1:20 and a block plan indicating the position of the sign on the site, to a scale of not less than 1:500.
- (6) If a sign is to be attached to or displayed on the facade of a building, the Council may require the submission of an additional drawing showing an elevation of the building in colour, the details and position of the proposed sign and the details of the position of every existing sign on the building drawn to scale of not less than 1:100, or the Council may require a coloured artist's photograph or computer generated impression of the building with the details of the proposed sign superimposed on such graphic and drawn as nearly as is practicable to the same scale as that of the graphic.
- (7) The Council may require the submission of additional drawings, calculations and other information and a certificate by a person defined in section 1 of the Engineering Profession of South Africa, 1990 (Act no 114 of 1990), as a certified engineer, engineering technician, professional engineer or professional technologist (engineering), in each case giving details to the Council's satisfaction, to enable it to establish the adequacy of the proposed means of securing, fixing or

supporting any sign, advertising hoarding or screen referred to in section 91 to resist all loads and forces to which the sign, hoarding or screen may be exposed and the sufficiency of the margin of safety against failure, in compliance with the provisions of Regulation B1 of the National Building Regulations published under Government Gazette No 9613, dated March 1985.

- (8) In considering an application in terms of subsection 3, the Council may, in addition to any other relevant factors, have due regard that no sign or advertising hoarding should be so designed or displayed that: -
- (a) It will be detrimental to the environment or to the amenity of the neighbourhood by reason of size, intensity or illumination, quality or design or materials or for any other reason;
  - (b) It will constitute a danger to any person or property;
  - (c) It will display any material which is indecent, suggestive of indecency, prejudicial to public morals or objectionable;
  - (d) It will obliterate other signs, natural features, architectural features or visual lines of civic or historical interest;
  - (e) It will in the opinion of Council be unsightly or detrimental impact upon a sound architectural design;
  - (f) It will in any way impair the visibility of any road traffic sign or the safety of motorists or pedestrians;
- (9) The size and location of a proposed sign or advertising hoarding and its alignment in relation to any existing sign or advertising hoarding on the same building or erf and its compatibility with the visual character of the area surrounding it.

- (10) The fact that the proposed sign or advertising hoarding is to be located directly on or in the vicinity of trees, rocks, hill sides, other natural features and areas of civic or historic interest;
- (11) The number of signs displayed on the erf concerned and its legibility in the circumstances in which it is seen;
- (12) The Council, on its merits, if not appropriate to the type of activity on the erf or site to which it pertains, shall consider the sign.
- (13) The Council may refuse any application submitted in terms of subsection (1) or grant its approval subject to any condition which it may deem expedient, including a condition that the owner of any sign or advertising hoarding or the owner of the land or building on which such sign or advertising hoarding is to be erected and displayed, or both such owners, indemnify the Council to its satisfaction against any consequences flowing from the erection, display or mere presence of such sign or hoarding.
- (14) Any sign or advertising hoarding for which approval has been granted in terms of subsection (7), shall be erected and displayed in accordance with any plan, drawing or other document approved by the Council and any condition imposed in terms of that subsection; the Council shall be notified once any approved sign or advertising hoarding has been erected.
- (15) Notwithstanding anything contained in this by-law, the Council may approve any sign or advertising hoarding that complies to the Council's satisfaction with the considerations referred to in subsection (8)(a).

### 83. Withdrawal or amendment of Council's approval

- (1) The Council may, at any time, withdraw an approval granted in terms of section 82(15) or amend any condition or impose a further condition in respect of such approval, if a sign or advertising hoarding is in a state of disrepair or does not comply with this by-law.

- (2) The Council may, at any time after approval has been granted in terms of section 82(15), on three months written notice being given, withdraw such approval or amend any condition, or impose a further condition in respect of such approval, if it is of the opinion that the sign or advertising hoarding concerned has become detrimental to the amenity of the neighbourhood.

#### 84. Exempt signs

- (1) The following signs shall be exempt from the provisions of section 82 but shall comply with all other provisions of this by-law save for signs contemplated in (a) and (b) which need not to comply: -
- (a) Any sign displayed in an arcade;
  - (b) Any sign displayed inside a building;
  - (c) Any sign displayed on an approved advertising hoarding;
  - (d) Any sign advertising a current event in a cinema, theatre or other place of public entertainment, displayed in a fixture on a building especially made for such display;
  - (e) Any sign not exceeding the sizes specified hereunder, which is displayed on a site where a building, swimming pool, tennis court, paving, fencing or garden landscaping or any other structure is in the course of being constructed, erected, carried out or altered and which describes the building or structure being erected or other work or activity being carried out, and which displays the name of the contractors or consultants concerned in such work or activity and identifies the branches of the industry or the professions represented by them, during the course of such construction, erection, carrying or, alteration as the case may be: Provided that only one such sign, or set of signs shall be permitted per street frontage of a site:



- (f) Project boards, 2,4 m wide x 2,4 m high and with a maximum erected height of 6 m, giving the names of architects, consultants and contractors;
- (g) Individual contractors and sub-contractor's board: 1,2 m high x 1,2 m wide;
- (h) Any sign, other than a sign provided for in subsection (1)(e), not exceeding 4,8m in width x 2,4m in height, and not exceeding a maximum erected height of 6 m, which portrays or describes the type of development being carried out on a site and which gives details of the type of accommodation being provided, floor space available, the name, address and telephone number of the developer or his agent, erected during construction work or the carrying out of alternations or additions as the case may be and remaining for a period not exceeding two months after the completion of such work;
- (i) A sign on a street frontage of a building occupied by shops, showrooms or other business uses as defined in the current town-planning scheme, other than a sign in an office car park area, which is below the level of the ground floor ceiling and which is displayed on or fixed to the face of a building or suspended from the soffit of a canopy or veranda roof;
- (j) A sign consisting of a 600 mm x 450 mm metal plate or board permitted in terms of section 93;
- (k) Any flag hoisted on a suitable flag pole which displays only a company name and motif; a maximum of five flag poles of 7 m in height is permitted unless specific permission has been applied for as contemplated in terms of section 82(15) for more than five flag poles;
- (l) Any sign in a locality wholly or mainly used for residential purposes, other than a brass plate or board not exceeding 600 mm x 450 mm in size, affixed indicating the name, address and telephone number of a security company contracted to protect the property, provided that only one sign per stand or

- subdivision shall be permitted and such sign shall be firmly affixed to the boundary wall, fence or gates on the street frontage;
- (m) One sign not exceeding 300 mm long and 300 mm high on each street boundary, at a minimum of 15 m apart, of an erf or portion of an erf which sign indicates the existence of a commercial security service, burglar alarm system or block of neighbourhood watch system;
- (n) A sign not exceeding 1,8 m wide x 900 mm high, indicating the existence of a block of neighbourhood watch system, displayed on a boundary wall or fence or in a position approved by the Council; if erected on its own pole(s) the minimum underside clearance of the sign above the pavement must be 2,1 m.
- (2) The owner of the building or property on which a sign contemplated in subsection (1)(g) is displayed, shall indemnify the Council against any consequences flowing from the erection, display or mere presence of the sign.
- (3) Any sign which does not comply with provisions of this by-law and which was lawfully displayed on the day immediately preceding the commencement of this by-law shall be exempted from the requirements of this by-law if the sign in the opinion of the Council is properly maintained and is not altered, moved or re-erected as contemplated in section 83.
- (4) Road traffic signs erected in terms of any Act of Parliament, Provincial Ordinance or By-law are exempt from the provisions of this by-law.
- (5) Any sign erected as a specific requirement in terms of any By-laws, Provincial Ordinance or Act of Parliament is exempt from this by-law.
- (6) Any transit sign, which is mobile and complies with all requirements of the NRTA.

## 85. Prohibited signs

No person shall erect or cause or permit to be erected, maintained or displayed any of the following signs: -

- (1) Any sign painted on the roof of a building or painted on, attached to, or fixed between the columns or posts of a veranda;
- (2) Any sign which projects above or below any fascia, bearer, beam or balustrade or a street veranda or balcony;
- (3) Any luminous or illuminated sign which is fixed to any fascia, bearer, beam or balustrade of any splayed or rounded corner of a street veranda or balcony;
- (4) Any sign or banner suspended across a street;
- (5) Any sign on calico, paper, paper mache, plastic, woven or similar material of any kind whatever, except those provided for in terms of section 100;
- (6) Any swinging sign, which is a sign not rigidly and permanently fixed;
- (7) Any sign which may either obscure a road traffic sign, be mistaken for, cause confusion with or interfere with the functioning of a road traffic sign;
- (8) Any sign which may obscure traffic by restricting motorists' vision and the lines of sight thus endangering motorists' safety;
- (9) Any sign which is indecent or suggestive of indecency, prejudicial to public morals or is reasonably objectionable;
- (10) Any sign which will obstruct any window or opening provided for the ventilation of a building or which obstructs any stairway or doorway or other means of exit from a building or which will prevent the movement of persons from one part of a roof to another part thereof;

- (11) Any animated or flashing sign the frequency of the animation's or flashes or other intermittent alterations of which disturbs the residents or occupants of any building or is a source of nuisance to the public or impairs road traffic safety;
- (12) Any illuminated sign, the illumination of which disturbs the residents or occupants of any buildings or is a source of nuisance to the public;
- (13) Any movable temporary or permanent sign other than those specifically provided for in this by-law;
- (14) Any sign referring to a price or change of price of merchandise except in a shop window, or on the article itself;
- (15) Any advertisement or sign other than an exempted sign, for which neither a permit nor approval has been obtained;
- (16) Any sign displayed on land zoned exclusively for residential purposes;
- (17) Any poster other than displayed in an approved fixed frame;
- (18) Any sign or signs, the total area of which exceeds 30 m<sup>2</sup>, painted or fixed on a wall of a building not being the front wall of such building;
- (19) Any sign painted on a fence, not being a licensed hoarding;
- (20) Any sign which does not comply with the requirements of or which is not permitted by this by-law;
- (21) Any sign which may obstruct pedestrian traffic;
- (22) Any form of fly-postering, posters or banners on private or Council property;

- (23) Any transit sign (e.g. trailers) that is stationary irrespective of whether it is attached to a vehicle or not;
- (24) Any sign or poster fixed or attached to trees or natural features;
- (25) Any directional sign on private or Council's property unless approval has been granted.
- (26) Any sign attached to a pole may not be lower than 2,1m when measured from ground level.

#### 86. Signs suspended under verandas or canopies

Every sign that is suspended from a veranda or canopy shall comply with the following requirements: -

- (1) Unless the Council otherwise permits, having regard to the design of the veranda or canopy and its associated building and to the position of the building in relation to the street boundary of the erf, the sign shall be fixed with its faces at right angles to such boundary.
- (2) No part of the sign shall project beyond the outer edge of the veranda or canopy from which it is suspended.
- (3) No part of the sign shall be less than 2,4 m above the surface of the sidewalk or ground level immediately below it, nor should the top of the sign be more than 1 m below the canopy or veranda from which it is suspended nor shall any sign exceed 1 m in depth.
- (4) Unless the Council in writing otherwise permits, the bottom edge of the sign when suspended shall be horizontal and the supports by means of which the sign is suspended, shall be an integral part of the design of the sign.

#### 87. Signs on verandas and canopies

- (1) Save as hereinbefore provided with regard to hanging signs, every sign affixed to or onto a veranda over a street shall be set parallel to the building line.
- (2) Such signs shall not exceed 600 mm in depth and shall be fixed immediately above the eaves of the veranda roof in such a manner as not to project the rear of the roof gutter or shall be fixed against but not above or below the veranda parapet or balustrade in such a manner as not to project more than 230 mm from the outside face of such a parapet or balustrade: Provided that: -
  - (a) A sign on a public building fixed to or on a veranda over a street and which displays only the features or program of an entertainment to be given in such public building shall;
  - (b) Have a maximum area of 1 m<sup>2</sup> in the aggregate for every 1,5m or part thereof of the frontage of such building to the street over which the sign is erected;
  - (c) Not exceed 1,2m in height;
  - (d) Nothing contained in this section shall be taken to prohibit the painting of signs not exceeding 600 mm in depth on beams over veranda columns, or on parapets or verandas;
  - (e) No illuminated sign or sign designed to reflect light, shall be attached to or be displayed on any splayed or rounded corner of a veranda or canopy at a street intersection.

#### 88. Projecting signs

- (1) All projecting signs shall be set at right angles to the building line and shall be fixed at a height of not less than 3 m above the pavement.

- (2) Save as is provided in subsection (3), no projecting signs shall exceed 600 mm in height, nor project more than 900 mm from the building to which they are attached.
- (3) Notwithstanding the provisions of subsection (2), larger projecting signs may be erected: Provided: -
  - (a) The owner of the building or the person for whom the sign is being erected shall make application for and assume all responsibility in connection with such sign, including maintenance, an annual inspection to satisfy himself regarding its safety and liability for all loss or damage caused to any person or property by reason of or in any way arising out of the erection, maintenance or existence of such sign;
  - (b) The design thereof shall be to the satisfaction of the Council, and it shall comply in all respects with this by-law, minimum distance away from read reserve;
  - (c) Such sign shall be fixed at right angles to the street and the front of the building upon which it is erected;
  - (d) Such sign shall be constructed of metal framing and covered with metal sheeting and shall not exceed 300 mm in depth from face to face.
- (4) Any means of support for a projecting sign shall subject to any other relevant provision of this by-law, not be visible angle supports or stays.
- (5) Vertical dimension of every projecting sign, which shall be measured vertically between the highest point and the lowest point of the sign, shall be greater than 14 metres whether such sign is designed as a single unit or a series of units one above the other.
- (6) No part of a projecting sign shall project more than 1,5 m from the face of the wall or building to which it is attached, or more than half of the width of the sidewalk immediately below such sign, whichever is the lesser dimension.

- (7) No part of a projecting sign shall extend above the level of the top of any parapet wall from which it projects or above the level of the underside of the eaves or gutter of the building from which such sign projects.

89. Signs indicating the development of a township or property

- (1) No sign referring to the laying out or development of any land as a township or to the disposal of any erven in a township or a property development shall exceed 4,8 m wide x 2,4 m high, with a maximum erected height of 6 m.
- (2) Any approval granted in respect of such a sign in terms of section 1, shall lapse after the expiry of one year after the date of such approval or any period approved by the Council.
- (3) The sign must be located on the site of the proposed township or property development.
- (4) The Council may approve a larger sign or hoarding for a particular development after taking into consideration the size of the development which must be 5 ha or larger on condition that approval shall lapse after the expiry of one year after the date of such approval,
- (5) All signs must be removed within two months of a development being completed or occupied.

90. Signs flat on buildings

- (1) The total area of any sign placed flat on the front wall of a building facing a street shall not exceed 20 m<sup>2</sup> for every 10 m of building frontage to the street which such sign faces with a maximum area of 200 m<sup>2</sup>
- (2) The maximum projection of a sign referred to in subsection 1 over the footway or ground level shall be 75 mm where such sign is less than 2,4 m above the sidewalk



or ground level immediately below such sign and 230 mm where such sign is more than 2,4 m above such footway or ground level.

- (3) Signs placed flat on a wall of a building not being a wall contemplated in subsection (1), shall not exceed 72 m<sup>2</sup> in total area.
- (4) Notwithstanding the provisions of subsection (1) and (3), the Council may where it considers it desirable in the interest of the aesthetic appearance of the building on which the sign is placed or of the neighbourhood of such building, permit or require the dimensions of any such sign to be greater than those prescribed.

#### 91. Requirements for sky signs

- (1) Every sky sign shall be set against a screen complying with the requirements of section 92.
- (2) No part of a sky sign shall protrude beyond, above or below the edge of the screen required in terms of subsection (1).
- (3) The maximum size of a sky sign shall not exceed 300 m<sup>2</sup>.
- (4) The maximum number of sky signs permitted for each central business district shall be at the discretion of the Council.
- (5) If the number of storeys contained in that part of a building which is directly below a sky sign is set out in column 1 of the following table, the maximum vertical dimension of such sign shall not exceed the dimension specified opposite such number of column 2 of that table:

Column 1	Column 2
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Number of storeys below sign	Maximum vertical dimension
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One or two storeys	1,5 m
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Three or four storeys	2,0 m
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Five or six storeys	3,0 m
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Seven or eight storeys 4,0 m

Nine or more storeys 5,0m

92. Screens for sky signs

- (1) Every screen for a sky sign required in terms of section 91 shall comply with the following requirements: -
  - (a) Subject to the provisions of subsection (2), every screen shall be so arranged and constructed as to form a continuous enclosure effectively concealing the frame and the structural components of the sky sign and the screen from view and, if Council so requires, from adjacent or neighbouring properties;
  - (b) If, in the opinion of the Council, the walls of any contiguous buildings are of such height and construction that they will effectively conceal and do not contain openings overlooking the frame and structural components referred to in subsection (1) the Council may, subject to any condition it deems expedient, relax the requirements of that subparagraph requiring the provision of a continuous enclosure.
- (2) Unless the Council allows otherwise, no part of the screen shall protrude beyond the perimeter of the building on which it is constructed.
- (3) The gap between the bottom of the screen and that part of the building immediately below it shall not exceed 100 mm.
- (4) The vertical dimension of every such screen shall not exceed one-and-one-half times the vertical dimension of the sky sign as contemplated in section 91(3). Provided that if the screen also encloses a lift motor room, tank or other structure on the roof of the building, the vertical dimension of the screen may be increased to the same height as such room, tank or structure.

- (5) If the material of which the screen is made has an open mesh or grid formation, the openings in such mesh or grid shall be uniform, the aggregate area of the openings shall not exceed 25 % of the area of the screen and no dimension of any such opening shall exceed 100 mm: Provided that the Council may allow the erection of a screen of louver design if it will ensure the effective concealment as required in terms of subsection (1)(a).

### 93. Signs on buildings used for residential purposes

- (1) A sign containing the name only of any building used for residential purposes other than a dwelling house, and a sign consisting of a 600 mm x 450 mm brass or other metal plate displaying the name of the company owning or managing such building, its logo and telephone number may be displayed.
- (2) A sign contemplated in subsection (1) shall: -
  - (a) Be fixed to or built into one or more walls of the building or a free-standing wall or boundary wall of the property;
  - (b) Not be internally illuminated;
  - (c) Be limited to one each of the signs referred to in that subsection per street frontage of the property concerned.
- (3) One sign consisting of a 600 mm x 450 mm metal plate or board indicating the name and profession or occupation of the occupant may be affixed to the boundary wall or fence, or the entrance door of a dwelling-house or dwelling-unit, or to a wall in the entrance hall of a building used for residential purposes.
- (4) Where a business or profession is conducted from a property in a predominantly residential area by consent of the Council, or in terms of an Amendment Scheme (rezoning) one sign not exceeding 1,5 m wide x 1 m high, advising the public as to the nature of the business or profession conducted on the premises, may be erected as an element of a street-facing boundary wall. Any sign so erected shall

form an aesthetically integral portion of the architectural element designed to the satisfaction of Council on the boundary of the property in question. The sign or erection shall not, in the opinion of the Council, detract from the residential character of the neighbourhood or have a negative impact on the market value of adjacent residential properties.

#### 94. Sun blinds

- (1) All sunblinds shall be so made and fixed as to be incapable of being lowered to within 2 m of the footway or pavement.
- (2) Except at street intersections, sunblinds shall only be placed parallel to the building line.
- (3) At street intersection, sunblinds, both new and existing, shall be so placed that they shall not cause any interference with vehicular or pedestrian traffic, traffic lights, street nameplates or other notices for the guidance of the public.

#### 95. Advertising hoardings and billboards

- (1) All signs and hoardings shall be properly constructed of the requisite strength and shall be satisfactorily fixed to the approval of the Council.
- (2) The person by whom such signs and hoardings are erected and the owner of the fixture on which or to which they are attached shall assume all liability and responsibility in connection therewith, including maintenance, and shall undertake at least one annual inspection thereof with a view to satisfying themselves of the safety and appearance thereof.
- (3) Every sign and hoarding shall be maintained to prevent them from becoming unsightly.
- (4) If in the opinion of Council, any sign or advertising hoarding is in a dangerous or unsafe condition or has allowed to fall into a state of disrepair or interferes with the

functioning of any road traffic sign, the Council may serve a notice on an owner requiring him at his own cost, to remove the sign or hoarding or do other work specified in the notice within a period so specified.

- (5) The Council may, if in its opinion an emergency exists instead of serving notice in terms of subsection (4) or if such notice has not been complied with within the period specified therein, itself carry out the removal of a sign or advertising hoarding or do other work which it may deem necessary and may recover the cost thereof from the owner referred to in subsection (4).
- (6) No sign or hoarding, which is not placed on a building, shall exceed 12 m in height above ground level or elevated road.
- (7) Drawings to a scale of 1:20 showing all structural details shall be submitted to Council together with other details specially required under this by-law dealing with signs.
- (8) The design of such hoardings and signs shall be to the satisfaction of the Council.
- (9) Any approved hoarding not erected within 12 months after approval will automatically lapse.
- (10) Any approved hoarding shall not exceed a maximum size of 81 m<sup>2</sup>
- (11) No advertising hoarding shall be erected within a radius of 100 m from a centre of an intersection on an arterial road or within a radius of 50 m from the centre of an intersection on any lower order road.
- (12) Not more than one sign shall be permitted on a site, erf, plot, farm or farm portion.
- (13) An advertising hoarding shall be displayed perpendicular to or at an angle of not less than 45° to the direction of oncoming traffic.

- (14) The Council will at its discretion grant approval for a period not exceeding five years.
- (15) Any advertising hoarding may not: -
- (a) Be in conflict with applicable state legislation or by-laws;
  - (b) Be detrimental to the nature of the environment in which it is located by reason of abnormal size, intensity of illumination or design;
  - (c) Be in its content objectionable, indecent or insensitive to any section of the public or to any religious or cultural groupings or the like;
  - (d) Unreasonably obscure partially or wholly any sign previously erected and legally displayed;
  - (e) Constitute any danger to person or property;
- (16) Spacing between hoardings or billboards shall be as follows in areas where the speed limit is: -
- (a) 0 to 60 km/h - 20 m
  - (b) 61 to 80 km/h - 200 m
  - (c) 81 to 100 km/h - 250 m
- (17) Safety conditions: - Advertising hoardings shall be erected and serviced to comply with the following conditions: -
- (a) At signalised intersections: -
    - (i) They shall not have as main colours, red, amber or green;

- (ii) They shall not obscure or interfere with any road traffic lights or sign;
- (b) Illumination  
Illumination of billboards is permitted provided such illumination does not constitute a road safety hazard or cause undue disturbance.
- (c) Erection and servicing on public roads  
The traffic flow should not be impeded during erection and servicing of a billboard on a public road unless prior permission has been obtained.
- (d) Site identification  
All signs shall be numbered according to a uniform numbering system approved by the Council.
- (e) Maintenance
  - (i) Conduct regular site inspections to ensure the good condition of the boards.
  - (ii) Traffic flow should not be impeded during the servicing of a billboard on a public road unless prior permission has been obtained.

#### 96. Signs not to be fixed to veranda columns

No sign of any description shall be fixed to street veranda posts or columns.

#### 97. Signs regarded as tenancy at will

- (1) Any person erecting or possessing signs over any street, footway or pavement shall be regarded a tenant at will of the Council in respect of such signs and, if instructed by the Council to remove any or all of them, shall do so either within 14 days if the sign is fixed to a pole or other structure, or immediately if the sign is free standing and portable, without any compensation either for direct, indirect or consequential damages.

- (2) The Council may remove such signs in the event of non-compliance with such instruction if they are not in accordance with this by-law, and the expenses of such removal shall be recoverable in the ordinary process of law from the owner of the building or from the person to whom the signs belong.

98. Advertisements on banners or similar items

- (1) Subject to the provisions of section 84(1) no advertisement shall be displayed on any banner, streamer, flag, paper, paper mache, plastic sheet or other similar pliable material or on calico or other woven material, without the written permission of the Council, subject to such conditions as the Council may deem expedient.
- (2) Permission in terms of subsection (1) shall only be granted for an advertisement relating to a function or event conducted for religious, educational, social welfare, animal welfare, sporting, civic or cultural purposes or to a function or event relating to a municipal or parliamentary election or referendum.
- (3) Every application for, permission in terms of subsection (1), shall be accompanied by a deposit as set out in the applicable tariffs in respect of each advertisement to which the application relates.
- (4) A deposit paid in terms of subsection (3) shall, subject to the provisions of subsection 4 be refunded to the person who paid it: -
  - (a) If such application is refused; or
  - (b) After all the advertisements to which the deposit relates have been removed to the satisfaction of the Council.
- (5) The Council may, without notice, remove or destroy any advertisement contemplated in subsection (1) which is displayed in contravention of this section, and may deduct the costs incurred from the deposit paid in terms of subsection (3).
- (6) Every person to whom permission has been granted in terms of subsection (1) shall ensure that the following requirements are complied with:



- (a) Not more than five advertisements shall be displayed in respect of one function or event and with no more than one advertisement per street front;
  - (b) Every advertisement shall be attached to or suspended between poles or other supports on the site on which the function or event is to be held;
  - (c) Every advertisement shall be so attached so as not to interfere with, or constitute a danger to passing vehicular or pedestrian traffic;
  - (d) No advertisement shall be displayed for more than fourteen days before the date of the function or event nor shall any such advertisement be permitted to remain in position for more than three days after the conclusion of such function or event.
- (7) No banner approved in terms of this section may be larger than 1 m high x 10 m long.

#### 99. Advertisements on balloons

The Council may, for the purpose of considering an application for approval in terms of section 82 of a sign to be displayed on a tethered balloon for a period not exceeding four days and being airborne only during daylight hours, have regard to: -

- (1) The period for which the balloon will be used;
- (2) The size of the balloon;
- (3) The strength of the anchorage and of the anchoring cable;
- (4) The provision of a device by means of which the balloon will automatically so deflate as to sink slowly to the ground in the event of the failure or severance of the anchorage or anchoring cable;

- (5) The possibility of interference with traffic;
- (6) Any requirements or condition prescribed by the Department of Civil Aviation including the maximum permissible height to which the balloon must be restricted;
- (7) The location of the balloon.

100. Painted advertisements

- (1) Subject to the provisions of subsection 2, no sign shall be painted directly on to any building, canopy, column, post or structure, other than on the external or internal surface of a window.
- (2) Subject to the approval of the Council in terms of section 82, the name of any person or company carrying on business in a building may be painted directly on any approved wall of such building.
- (3) Subject to the approval of the Council in terms of section 82 murals with advertising painted directly onto any approved surface may be considered on merit.

101. Temporary signs and advertising

- (1) Application for an annual licence in respect of an advertising sign relating to estate agencies shall be made to the Council on a form prescribed by the Council containing such particulars as the Council may required.
- (2) Signs relating to the letting or selling of property, complying with the following requirements, may only be displayed after an annual licence fee has been paid and with the approval of the Council: -
  - (a) Any sign not exceeding 600 mm x 450 mm in size containing the words "For Sale" or "To Let" in respect of any dwelling-house, residential building, or which in addition displays only the name, address and telephone number of the selling or letting agent, and which is placed on or fixed to the building concerned, is attached parallel to a boundary fence of the erf on which the

building is situated or is otherwise displayed within the boundaries of such erf shall be limited to one sign per agent with a maximum of five signs per erf;

- (b) Any sign not exceeding 600 mm x 450 mm in size containing the words "On show" in respect of any dwelling-house or residential building with a maximum of three signs per street frontage for the show house itself and these signs may only be displayed from Friday 12:00 till the following Monday 12:00.
- (c) Any one sign per street frontage not exceeding 600 mm x 450 mm in size, which contains only the lettering for the word "Sold" in respect of any dwelling-house, or -residential building, and which: -
  - (i) Is displayed only after all signs referred to in subsection (2) have been removed;
  - (ii) Is placed on or fixed to the building concerned, or is attached to a boundary fence of the erf on which the building is situated or is otherwise displayed within the boundaries of such erf;
  - (iii) Must be removed within thirty days (30) of the property to which the sign is applicable has been sold.
- (d) Any sign not exceeding 2,4 m in height x 2,4 m in width fixed flat on the surface of a non-residential building which contains only the words "For Sale" or "To Let" and the name, address and telephone number for the selling or letting agent, or only the lettering for the word "Sold" with a maximum of one sign per building.
- (e) Any sign not exceeding 600 mm x 450 mm in size, displayed on a vacant erf and which displays only the words "For Sale" or "To Let" and the name, address and telephone number of the owner or his agent, or only the word "Sold".

- (f) Any directional sign displayed by the Automobile Association of Southern Africa or any other approved body advertising a particular event.
  - (g) Any sign, or banner not exceeding 4 m in length and 1 m in height and not more than 3 m above the ground, containing letter, figures, advertising emblems or devices, not exceeding 150 mm in height, relating solely to an entertainment, meeting, auction or a sale to be held upon or in relation to a certain site, may be displayed upon such site: Provided that such sign or banner shall not be displayed for more than fourteen days before the function or event, the date of which must be displayed on the sign or banner, nor remain in position for more than three days after the conclusion of the function or event.
  - (h) Any selling or letting board(s) requiring approval of the Council in terms of subsection (1) must conform to the design regulations currently in force with this by-law.
- (3) The Council shall upon receipt of the fixed annual licence tariff, as determined by the Council, record those particulars of the concerned estate agent in a prescribed Register for Estate Agents and issue the prescribed licence.
  - (4) No advertising sign relating to the sale or lease of a fixed property shall be displayed in any manner or in view of any street, unless the prescribed fixed annual licence tariff is paid and the necessary prescribed licence issued by the Council.

#### 102. Signs on and over streets

- (1) Every person owning, displaying or causing to be displayed a sign which, or any part of which, overhangs, or is placed on any street shall, on being instructed by notice in writing by the Council to do so, remove it within 48 hours from the date of such notice or within such longer period specified in such notice without any compensation.

- (2) In the event of non-compliance with an instruction in terms of subsection (1), the Council may itself remove the sign concerned and may recover the cost thereof from the person or persons, jointly and severally, to whom a notice in terms of subsection (1) was addressed and such person shall not be entitled to any compensation.

### 103. Posters

- (1) No person shall in, or in view of, any street display or cause or allow it to be displayed any poster unless he has first obtained the written permission of the Council.
- (2) No permission shall be given for the display of any poster concerning any commercial undertaking or activity or concerning any activity, which in the opinion of the Council, is primarily or mainly of a commercial character, without prior approval of the Council.
- (3) Every application for permission required in terms of subsection 103(1) shall be accompanied by an application tariff as determined by council from time to time, with a maximum of 500 posters per magisterial district, provided that for Parliamentary or Municipal elections only one poster need be submitted and an application tariff paid by each candidate as determined by Council from time to time and provided that for National or Municipal referendums only one poster need be submitted and an application tariff paid by each registered political party as determined by council: -
  - (a) Every poster for which permission is granted in terms of subsection (1) shall be provided with a Council sticker or marking and only posters with such stickers or markings affixed shall be displayed;
  - (b) The Council shall be entitled to retain one such poster for identification purposes.

- (4) Any person who displays or causes or allows to be displayed in or in view of a street, a poster, for which permission has been granted in terms of subsection (1), shall ensure that the following requirements are complied with: -
- (a) No poster displayed by any person shall be indecent, or suggestive of indecency, prejudicial to public morals or reasonably objectionable;
  - (b) Every poster shall be attached in such a manner that it will not become wholly or partially dislodged by wind or rain, to a board made of wood, hardboard, correx or other approved material and neither the board nor the poster shall exceed 900 mm x 600 mm;
  - (c) Subject to the provisions of subsection (4)(d), any board referred to in subsection (4)(b), shall be firmly fastened to a strong and stable support which could be of a permanent nature if approved by Council;
  - (d) A "Board" referred to in subsection (4)(b), shall not be placed on or against or attached to or otherwise supported by any transformer box, telegraph pole, tree, road traffic sign (any lamp pole which has a road traffic sign attached to it) or other sign or object with the exception of an electric light standard erected by the Council or the State in a street or public place, provided such board is secured to such light standard by means of string or cord only, and positioned in such a manner that it does not obscure or interfere with the electrical inspection chamber or pole identification number and a maximum of two boards per pole will be permitted;
  - (e) No poster relating to a meeting, function or event, other than a parliamentary or municipal election or referendum shall be displayed for longer than fourteen days before the date on which such meeting, function or event begins or longer than three days after the date on which it ends;
  - (f) No poster relating to a parliamentary or municipal election or to a specific candidate in such election or a poster relating to a referendum shall be displayed for longer than the period extending from the beginning of either

the date of nomination or the date of proclamation in the Government Gazette declaring that a referendum is to be held, as the case may be, to the end of the tenth day after the date of such election or referendum: Provided that posters not relating to a specific candidate may also be displayed for a period no longer than that extending from a date of fourteen days prior to either nomination day or the date of proclamation in the Government Gazette declaring a referendum is to be held, as the case may be;

- (g) No more than 100 posters shall be displayed in any magisterial district at any one time in relation to any meeting, function or event, other than a parliamentary or municipal election or referendum or a meeting relating to an election or referendum.
- (5) The provisions of subsection 103(2) shall not apply in respect of a poster relating to an election, or a referendum, which: -
- (a) Is placed entirely inside private premises;
  - (b) Is displayed in or on a motor vehicle;
  - (c) Is displayed at the committee room clearly marked as such of a candidate in an election; or
  - (d) Is affixed to an advertising hoarding for which approval has been granted in terms of section 82.
- (6) Any poster which is displayed without permission or in contravention of this section may without notice be removed and destroyed by the Council, at the cost of the person who displayed the poster or caused, or allowed it to be displayed and deposits forfeited.

104. Materials for signs, advertising hoardings, screens and supporting structures

- (1) All iron or steel used in any sign, advertising hoarding and screen referred to in section 93 or as means of support for such sign, hoarding or screen shall be painted or otherwise effectively protected against corrosion.
- (2) No water-soluble adhesive, adhesive tape or other similar material shall be used to display or secure any sign elsewhere than on an advertising hoarding or within a fixture referred to in section 95.

105. Power cables and conduits to signs

- (1) Every power cable and conduit containing electrical conductors for the operation of a sign shall be so positioned and fixed that it is not unsightly.
- (2) No sign or advertising hoarding shall be connected to any electricity supply without the prior written permission of the relevant electricity supply authority. Such proof or permission shall be submitted if requested.

106. Damage to Council's property

No person shall intentionally or negligently, in the course of erecting or removing any sign, advertising hoarding, poster or banner cause damage to any tree, electric standard or service or other Council installation or property.

107. Entry and inspection

The Council shall be entitled, through its duly authorized officers or authorised officials, to enter into and upon any premises, at any reasonable time for the purpose of carrying out any inspection necessary for the proper administration and enforcement of the provisions of this by-law.



#### 108. Responsible persons

If any person is charged with an offence relating to any sign, advertising hoarding or poster: -

- (1) It shall be deemed that he either displayed such sign, advertising hoarding or poster or caused or allowed it to be displayed;
- (2) The owner of any land or building on which any sign, advertising hoarding or poster was displayed, shall be deemed to have displayed such sign, advertising hoarding or poster or caused or allowed it to be displayed;
- (3) Any person who was either alone or jointly, with any other person responsible for organizing, or was in control of any meeting, function or event to which a sign or poster relates, shall be deemed to have displayed every sign or poster displayed in connection with such meeting, function or event or to have caused or allowed it to be displayed;
- (4) Any person whose particulars appears on a sign, advertising hoarding or poster shall be deemed to have displayed such sign, advertising hoarding or poster or to have caused or allowed it to be displayed unless the contrary is proved.

#### 109. Removal of signs or advertising hoardings

- (1) If any sign or advertising hoarding is displayed so that in the opinion of the Council it is detrimental to the environment or to the amenities of the neighbourhood, or otherwise in contravention of this by-law, the Council may request or serve a notice on the owner of the sign or advertising hoarding to remove such sign or advertising hoarding or carry out such alteration thereto or do such work as may be specified in such request or notice within a time specified.
- (2) If a person fails to comply with a confirmed request or a notice referred to in subsection (1), the Council may remove such a sign or advertising hoarding at the expense of the person referred to in section 108.

- (3) The Council shall in removing a sign or advertising hoarding contemplated in subsection (1), not be required to compensate any person, in respect of such sign or advertising hoarding, in any way for loss or damage resulting from its removal.
- (4) Any costs incurred by the Council in removing a sign or advertising hoarding, in terms of subsection (2) or in doing alterations or other works in terms of this section may be recovered from the person on whom the notice contemplated in subsection (1) was served, or if a deposit has been paid in respect of such sign or hoarding the deposit will be forfeited.
- (5) Notwithstanding the provisions of subsection (1),(2),(3) and (4) if a sign or advertising hoarding: -
  - (a) Constitutes a danger to life or property;
  - (b) Is obscene;
  - (c) Is in contravention of this by-law and is erected on, attached to or displayed on any property or, or under the control of the Council,
  - (d) The Council may, without serving any notice, remove any such sign or advertising hoarding or cause it to be removed at the expense of the person referred to in section 108.

#### 110. Serving of notices

- (1) Where any notice or other document is required by this by-law to be served on any person, it shall be deemed to have been properly served if served personally on him or a member of his household apparently over the age of sixteen years at his place of residence or on any person employed by him at his place of business, or if sent by registered post to such person's residential or business address as it appears in the records of Council, or if such person is a company or closed corporation or a trust, if served on any person employed by that company, closed corporation or trust at its registered office or sent by registered post to such office.

- (2) Any verbal request for action to be taken in terms of this by-law shall be confirmed in writing.

#### 111. Transit sign

- (1) Transit signs, shall only be permitted to be displayed if in motion at all times and comply with all requirements of the NRTA.
- (2) Whilst parking on private property for the purpose of storage, transit signs shall not be positioned in such a manner as to be visible from a street or public place.

#### 112. Measurement of signs

The Council may permit or require the dimensions of a sign to be greater than those prescribed in this by-law.

#### 113. Advertisement Tariffs

- (1) Tariffs for advertisements shall be as determined by Council from time to time.
- (2) The tariff payable in respect of Chapter IV for a period less than one full year shall be reduced on a prorata basis, for every month out of 12 months of it's validity.
- (3) The payment of any tariff in terms of this by-law shall not absolve any person from criminal liability arising from his failure to pay nor shall the fact that a person has been convicted of an offence under this by-law relieve him from the liability to pay the appropriate tariffs in terms of this by-law.
- (4) Any amount due by a person in terms of the provisions of this by-law, shall be a debt due and payable to the Council and may be recovered by the Council in any competent Court of Law.

- (5) All tariffs and monies shall be paid at the Council or at such other places as may be determined by the Council, from time to time.

## **Chapter V**

### **Street Trading**

#### 114. Freedom to trade

- (1) No person shall trade on a public road subject to the provisions of sections 115 and 117 and except in so far as trading is restricted or prohibited by any law or by-law.
- (2) No person shall without the consent of the Council in writing hold any auction, sale or Flea market in any street or public place save as provided for in other legislation, regulations and by-laws.

#### 115. General Conduct

A person trading shall –

- (1) Not place his or her property on a roadway or public place with the exception of on his or her motor vehicle or trailer from which trade is conducted provided that such vehicle or trailer does not obstruct pedestrian and/or traffic movement or cause damage to any road or property and complies with the provisions of the NRTA and any other relevant act or by-law;
- (2) Ensure that his or her property does not cover an area of a public road or public place which is greater in extent than 6 m<sup>2</sup> (with a maximum length of 3 meters) or unless otherwise approved by the council and which on any sidewalk does not leave an unhindered walking space of less than 1, 5 meters for pedestrian traffic measured from the verge thereof;
- (3) Not place or stack his or her property in such a manner that it constitutes a danger to any person or property or is likely to injure any person or cause damage or danger to any property;

- (4) Not obstruct access to a fire hydrant;
- (5) On concluding business for the day remove his or her property, except any approved structure permitted by the council, to a place which is not part of a public road or a public place;
- (6) Not display his or her goods or other property on, against or in a building or other private property, without the consent of the owner, occupier or person in control of such building or property;
- (7) On request by an authorized official of the council or supplier of telecommunication or electricity or other services, move his or her property so as to permit the carrying out of any work in relation to a public road, public place or any such service;
- (8) Not attach any object by any means to any building, structure, pavement, tree, parking meter, lamp pole, electricity pole, telephone booth, post box, traffic sign, bench or any other street furniture in or on a public road or public place.
- (9) Not make or place any open fire on the sidewalk, public places or Council property, except in the areas demarcated or approved by the Council for such purposes.
- (10) Ensure that gas fire and paraffin stoves are placed and used in the structures approved by the Council and they should be placed in such a manner that they may not constitute danger to person or property.
- (11) Not erect or place permanent structure, container, caravan, trailer or unsightly structure on the sidewalk, park, public places or Council property.
- (12) Ensure that the vehicle, trailer or caravan in which trading is conducted from comply with the NRTA in terms of registration and licensing.
- (13) Not store his/her properties in a manhole, drainage system, storm water drain, bus shelter, public toilets, public places, advertising signs, Council property or trees.

116. Prohibition on carrying on business

No person shall in the jurisdictional area of the Council carry on the business of a street vendor: -

- (1) In a garden or park;
- (2) On a verge adjacent to a public building;
- (3) In an area declared by the council as a prohibited/restricted area in terms of Section 6A(2) of the Business Act, save on a stand leased by virtue of a lease agreement as contemplated in section 121;
- (4) At a place where: -
  - (a) It causes an obstruction in front of a fire hydrant or an entrance to or exit from a building;
  - (b) It causes an obstruction to vehicular traffic; or
  - (c) It substantially obstructs pedestrians in their use of a sidewalk; and
  - (d) On that half of a public road adjacent to a building used for residential purposes.
- (5) Along a road where the stopping of vehicles have been prohibited in terms of the NRTA or any other relevant act or by-law;
- (6) In any public parking area;
- (7) In a taxi rank or other taxi facility without the written approval of council.
- (8) Within 20 m from automatic bank teller machine, entrance to or exit of any bank.

- (9) Within 10 m from any street intersections, scholar patrol, pedestrian crossing and/or 3m from the corners of any building.
- (10) On any sidewalk, which is less than 3 m wide, whereof 1,5m, shall be clear for pedestrian traffic.

#### 117. Cleanliness

A person trading shall: -

- (1) Keep the area or site occupied by him or her for the purposes of such business in a clean and sanitary condition;
- (2) Keep his/her property in a clean, sanitary and well maintained condition;
- (3) Dispose of litter generated by his/her business in whatever receptacles provided by the council for the public or at the dumping sites of the council;
- (4) Not dispose of litter in a manhole, storm water drain or other place not intended for the disposal of litter;
- (5) Ensure that on completion of business for the day the area and/or site occupied by him/her for the purpose of trade, is free of litter;
- (6) Take such precautions as may be necessary to prevent the spilling onto a public road or public place of any fat, oil or grease in the course of conducting his/her business;
- (7) Prevent any smoke, fumes or other substance, odours and noise emanating from his/her activities that cause a nuisance, disturbance or pollution of any kind;
- (8) On request by an authorized official, employee or agents of the council, move his/her property so as to permit the cleansing of the surface of the area or site where he/she is trading.



#### 118. Obstruction of pedestrians

No person shall trade at a place where such trading: -

- (1) Obstructs access to or the use of street furniture such as a bus passenger bench or shelter bench or shelter or queuing line, a refuse disposal bin or other facility intended for the use of general public;
- (2) Obstructs the visibility of a display window in business premises if the person carrying on business in the business premises concerned, objects thereto;
- (3) Obstructs access to any vehicular or pedestrian entrance to or exit from a building;
- (4) Obstructs access to a pedestrian crossing;
- (5) Obstructs access to any motor vehicle;
- (6) In any other manner obstructs pedestrians in their use of the sidewalk;
- (7) Obstructs access to an automatic bank teller machine;
- (8) Obstructs access to a fire hydrant or
- (9) Is prohibited by any sign erected by the Council.

#### 119. Obstruction of vehicular traffic

No person shall trade at a place where such trading: -

- (1) Causes an obstruction or unnecessary delay on a roadway;

- (2) Limits vehicular access to parking or loading bays or other facilities for vehicular traffic;
- (3) Obscures any road traffic sign or any marking, notice or sign displayed or made in terms of this by-law or any other law;
- (4) Interferes in any way with any vehicle that may be parked alongside such a place;
- (5) Obscures or impedes the view of a road, or traffic on such road, of any road user.

120. Street trading license

- (1) No person shall in the Municipal area carry on a street trading business, whether as principal, agent or employee by hawking in meals or perishable foodstuff or any other street trading business: -
  - (a) Which is conveyed from place to place, whether by a vehicle or otherwise.
  - (b) On a public road or at any other place accessible to the public or;
  - (c) In, on or from a movable structure or stationary vehicle unless the business is covered by a hawker license as required by section 2 of the Business Act.
- (2) Any person who intends to carry a business of hawking in meals or perishable foodstuff shall, on the prescribed form apply to the Council for a license to carry on a business as contemplated above.
- (3) If such application is successful, the owner, employee or agent shall while operating his/her business carry such license on him/ her and shall upon demand by any authorized officer produce such license.
- (4) Any person who fails to produce or carry on business of hawking in meals or perishable foodstuff without license shall be guilty of an offence.

- (5) Any person who is hawking in meals and perishable foodstuff shall not operate within a radius of 50 m from any fixed licensed food premises.

121. Application to lease a stand or a stand with facilities

- (1) Any person who intends to carry on a business as contemplated in section 120 shall, on the prescribed form, apply to the council for the lease or allocation of a stand or a stand with facilities.
- (2) If such application is successful: -
  - (a) The applicant shall, in respect of such stand or stand with facilities enter into a lease agreement with the council at such rental as prescribed;
  - (b) A permit shall be issued to the applicant (hereinafter referred to as the "street vendor") as proof of the person's right to occupy such stand or stand with facilities for the purpose of carrying on business as contemplated in section 119;
- (3) Street vendors shall, while selling on the stand or a stand with facilities retain such permit on their persons ready for production to any authorized officer who calls for them; and
- (4) The Council may, at the written request of the street vendor, issue a permit to one bone fide employee of the street vendor, and the provisions of section 120 shall be applicable to such employee mutatis mutandis.
- (5) A person who carries on the business of a street vendor on a stand or a stand with facilities and who is unable to produce a permit, as contemplated in subsection ((2)(b) above, shall be guilty of an offence.

#### 122. Refusal of application and appeal

- (1) When the council decides to refuse an application to lease a stand or stand with facilities, it shall as soon as practicable: -
  - (a) Notify the applicant concerned in writing of its decision;
  - (b) Furnish the applicant concerned in writing with the reasons for its decisions;
  - (c) Inform the applicant in writing of his right of appeal under subsection (2).
- (2) Any person who feels himself aggrieved by a decision of the council may appeal against the decision in accordance with the provisions of the regulations as contemplated in section 6(1)(a)(6) of the Business Act;
- (3) If the council fails to make a decision on any application in terms of this by-law within 21-days after the receipt of the application or within such extended period as may be agreed upon between the council and the applicant concerned, it shall for the purposes of this section be presumed that the application was refused by the council.

#### 123. Responsibility of persons carrying on business

No person shall instruct, allows, permit, incite, or otherwise induce or persuade any other person to contravene any provisions of this by-law.

#### 124. Impoundment/Removal/Disposal

- (1) An authorized officer may remove and impound any goods, container, shelter or tent: -
  - (a) Which, on reasonable grounds, they suspect are being used or are intended to be used or have already been used in connection with the carrying on of the business of a street vendor;

- (b) Which he/she finds in a park or on a public road or public place and which in their opinion constitutes an infringement of this by-law, whether or not such goods, container, shelter or tent are in the possession of or under the control of any person at the time of such impoundment or removal.
- (2) An authorized officer acting by virtue of subsection (1) shall issue a receipt from an approved receipt book to the person who appears to be in control of the goods, container, shelter or tent concerned.
- (3) Any goods, container, shelter or tent as contemplated in subsection (1) shall be marked in a suitable manner and kept in safe custody.
- (4) The street vendor whose goods, container, shelter or tent is confiscated in terms of this by-law shall, before such goods, container, shelter or tent is returned to him/her pay to the Council the storage costs as determined by council from time to time.
- (5) The owner thereof may claim any confiscated goods, container, shelter or tent, on production of proof of ownership to the satisfaction of the Council.
- (6) Any goods, container, shelter or tent which have not been claimed within a period of three months from the date of impoundment, may be destroyed if of no commercial value, or sold by public auction and the proceeds thereof shall be retained by the council to defray its costs and expenses with regard to the contravention, confiscation and storage.
- (7) The council shall not be liable for compensation to any person for damages arising out of the damage to or the loss of any goods, container, shelter or tent removed in terms of section 124(1) or the sale thereof by public auction, and the owner of such goods shall have no claim or right of redress against the council, should such object be handed over in good faith to a person other than the owner thereof.
- (8) Any goods of a perishable nature will only be kept for 24 hours from confiscation and will then be destroyed.

125. Signs indicating restrictions and areas

The Council shall by resolution: -

- (1) Prescribe signs, markings or other devices indicating specified hours, places, goods or services in respect of which street trading is restricted;
- (2) Specify the location or boundaries of a restricted area. The boundaries of a stand or area are for the purposes of carrying on of the business of street trading under Section 6A(3)(b) of the Business Act;
- (3) State the fact that any such stand or area has been let or otherwise allocated;
- (4) State any restriction or prohibition against trading in terms of this by-law, and
- (5) Specify the location or boundaries of a prohibited area, and
- (6) Display any such sign, marking or device in such a position and manner as will indicate the restrictions or the location or boundaries of the area or stand concerned.

## Chapter VI

### Parking Grounds & Meters

#### 126. Ticket-controlled parking grounds

Conditions of parking:

- (1) Subject to the provisions of section 130 and 132, no person shall park a vehicle or cause or permit it to be parked or allow it to be or remain in a parking ground wherein parking is controlled by the issue of tickets:
  - (a) Unless he has paid to an authorized official the charge for a parking period or sub-period prescribed for such parking ground in this by-law hereto;
  - (b) Otherwise than within a demarcated space and in compliance with such directions as may be given by an authorized official or, where no such spaces have been marked, otherwise than in such a place as an authorized official may indicate;
  - (c) After expiry of the sub-period for which payment has been made in terms of subsection (1)(a) without paying a further charge in terms of section 128;
  - (d) After an authorized official has indicated to him that the parking ground is full;
- (2) Subject to the provisions of subsection (1)(a) and subsection (4), after having previously removed the vehicle from the parking ground on the same day without paying to an authorized official a further additional tariff as determined by Council.
- (3) Upon payment of any charge referred to in subsection (1)(a), the authorized official shall issue to the person paying the charge a ticket bearing a distinctive number, the date of issue, the charge made and the Council's name which shall entitle him

to park his vehicle in the parking ground concerned during the parking period or sub-period, as the case may be, for which the charge has been paid.

- (4) A person who has parked or caused or permitted to be parked a vehicle in a parking ground referred to in subsection (1)(a), shall produce for inspection the ticket issued to him in terms of subsection (1)(a) when required to do so by an authorized official.
- (5) It shall be presumed, until the contrary is proved, that a person referred to in subsection (3) that fails to produce his ticket when required to do so in terms of that subsection has not paid the charge for which he is liable in terms of this by-law.

#### 127. Mechanical parking grounds

- (1) Where in a parking ground the actual parking of a vehicle is affected wholly or partly by means of a mechanical device, the authorized official shall, if parking space is available, issue to the person presenting a vehicle a ticket whereby the Council authorizes the parking of such vehicle therein.
- (2) No vehicle parked in a parking ground as referred to in subsection (1) shall be delivered to any person by the authorized official, unless and until payment of the tariff then owing has been made and unless and until that person has produced to that employee the ticket issued to him in terms of subsection (1) or, failing the production of such ticket, other proof to the employee's satisfaction of his right to require delivery of the vehicle and has signed an indemnity in the form prescribed in annexure 8 of this by-law, holding the Council harmless against any claim by any person directly or indirectly connected with or arising out of the aforesaid delivery of the vehicle, and if required by such employee to furnish such security as he deems adequate.
- (3) No person who has caused a vehicle to be parked in a parking ground referred to in subsection (1) shall allow it to remain therein after expiry of the parking period as determined by Council.



- (4) Notwithstanding anything to the contrary in this by-law contained, an authorized official may, in respect of any parking ground referred to in subsection (1), issue at the charge in terms of the tariffs as determined by Council, an electro-magnetic permit card, entitling the holder for one calendar month to park a vehicle in that ground, and such permit card shall not be transferred to any other person.
- (5) Where a person has been issued with an electro-magnetic permit card in terms of subsection (4), he shall, upon receipt thereof, sign an undertaking in the form prescribed in annexure 9, that should such permit card be lost, misplaced or for any other reason be not returned to the Council after expiry of the period of validity thereof, or should he apply for a replacement of such permit card due to any such loss, misplacement or other reason, he shall pay to the Council the tariff as determined by the Council, in respect of such lost, misplaced or replaced permit card.

#### 128. Parking after end of period

- (1) When a vehicle is left in a parking ground other than a parking ground as referred to in section 131 during the intervening period between one parking period and the next, a sum equal to twice the minimum tariff payable for a whole parking period in that ground shall be paid in respect of each such intervening period and, in addition, the prescribed tariffs in respect of the second and any subsequent parking period during any part of which the vehicle remains in the parking ground shall be paid.
- (2) No person shall remove a vehicle from a parking ground without first having paid all tariffs that have accrued in terms of subsection (1).

#### 129. Free parking

- (1) The Council may issue to any of its authorised officials a decal entitling the holder, when using a vehicle on the business of the Council, to park it free of charge in

such parking ground as the decal may specify, if space therein is available (see annexure 3).

- (2) A decal issued in terms of subsection (1) shall be affixed by the holder thereof to the vehicle in respect of which it is issued in such manner and place that its written or printed context is readily legible from the outside of such vehicle.

#### 130. Vehicles of excessive size

- (1) No vehicle with a gross vehicle mass exceeding 3 500 kg or a vehicle with a load exceeding 6m in length shall be parked in or on a parking ground.
- (2) Where the parking of a vehicle which with a load thereon exceeds 6m in length, is by notice permitted, the charge payable for parking shall be twice the charge prescribed for an ordinary vehicle and where the total length exceeds 7m, three times such charge.

#### 131. Metered parking grounds

##### (1) Place of Parking

- (a) No person shall park or cause or permit to be parked any vehicle or allow a vehicle to be or remain in a parking-meter ground otherwise than in a demarcated space.
- (b) The parking of every demarcated space shall be controlled by a parking meter.

##### (2) Conditions of Parking

- (a) No person shall park any vehicle, or cause any vehicle to be parked, in any demarcated space in a parking meter parking ground, unless there is at the same time inserted by him or on his behalf in the parking meter which

controls the parking of the demarcated space, an appropriate coin as indicated on the meter: provided that: -

- (i) In the event of a parking meter which can only be put into operation by the insertion of an appropriate coin and the turning to the extreme right of the handle affixed thereto, or by entering the number of the demarcated space, the insertion of the appropriate coin and the pressing of the button for the issuing of the parking meter ticket, such acts be executed and
- (ii) Where a person has ascertained that the parking meter in any demarcated space is not operating or not operating properly he shall, subject to subsection (2)(b), be entitled to leave a vehicle in that space without inserting a coin in terms of this subsection.
- (iii) The insertion of a prescribed coin and the putting into operation of a parking meter shall entitle the person inserting it to park a vehicle in the appropriate demarcated space for the period corresponding with the payment so made.
- (iv) The sub-periods during which a vehicle may be parked in any demarcated space and the coin or coins to be inserted in respect of such periods in the parking meter allocated to any such space shall be as determined by Council and the said sub-periods and the coins to be inserted in respect thereof in the parking meters, shall be at all times clearly indicated on the parking meter itself.
- (v) Subject to the provisions of subsection (2)(a)(2), no person shall either with or without the insertion of a fresh coin in the parking meter, leave any vehicle in a demarcated space after the expiry of a sub-period as indicated by the parking meter, or return the vehicle to that space within fifteen minutes of that expiry or after that expiry to obstruct the use of that space by any other vehicle.

- (b) If the Council causes to be displayed in conjunction with a demarcated space a notice prescribing a maximum period for continuous parking there is different from that specified by the parking meter, it shall be lawful, subject to the provisions of subsections (1) and (3), to park a vehicle in that space for the period so prescribed or for any shorter period, but it shall be unlawful so to park it for any period in excess of the prescribed period.
- (c) Upon evidence that a vehicle was in a demarcated space at a time when the parking meter controlling or relating thereto did not indicate an un-expired portion of a sub-period, it shall be presumed, unless and until proved to the contrary, that the person who parked the vehicle in such space had inserted a coin in the parking meter and that the sub-period to which such coin related had expired.
- (d) The tariffs payable for the use of parking grounds and parking meter parking grounds are as determined by Council.

#### 132. Proof of time

The passage of time and where applicable, the number of the relevant demarcated space, as recorded by a parking meter shall be deemed to be correct unless and until the contrary be proved and the burden of so proving shall be on the person alleging that the parking meter has recorded inaccurately.

#### 133. Miscellaneous

##### (1) Closure of Parking Grounds

- (a) Notwithstanding anything to the contrary in this by-law contained, the Council may at any time close any parking ground or portion thereof temporarily or permanently and shall indicate the fact and the period of such closure by notice displayed at the entrances to the ground closed or at the portion closed, as the case may be.

- (b) No person shall introduce a vehicle into or park or cause or permit a vehicle to be parked or to remain in any parking ground or portion of a parking ground while it is closed in terms of subsection (1)(a).

(2) Responsibility for Offence

Whenever a vehicle is parked in contravention of any provision of this by-law it shall be presumed, until the contrary be proved, that it was so parked by the person registered as its owner in the records of the appropriate registering authority in terms of the NRTA.

(3) Defective Vehicles

No person shall park or cause or permit any vehicle to be parked or to be or remain on any parking ground for the use of which no tariff is determined by Council which is out of order or for any reason incapable of movement: Provided that no offence against this by-law shall be deemed to have been committed in respect of any vehicle which, after having been parked in a parking ground, develops a mechanical defect which immobilizes it if the person in control of it proves that he took reasonable steps to have the vehicle repaired or removed as soon as possible.

(4) Behaviour in Parking Ground

- (a) No person shall in any parking ground: -

- (i) Park or cause or permit to be parked or cause to be or remain, any vehicle other than a vehicle as defined in Section 126;
- (ii) When called upon by an authorized official to do so, fail or refuse to furnish him with his full and correct name and address;
- (iii) Use or cause or allow any vehicle to be used for plying for hire for the conveyance of passengers or goods or both;

- (iv) Clean, wash or, save in an emergency, work on or effect repairs to any vehicle or any part thereof;
- (v) Drive any vehicle recklessly or negligently or without reasonable consideration for the safety or convenience of other persons;
- (vi) Drive any vehicle at more than 15 km/h;
- (vii) Park a vehicle otherwise than in compliance with any notice or sign displayed therein or with an instruction or direction given him by an authorized official or introduce or remove a vehicle otherwise than through an entrance thereto or exit there from appointed for that purpose;
- (viii) So park or load a vehicle or allow anything to be on it that it obstructs other vehicles or persons or impedes their movement or is likely to do so;
- (ix) Without reasonable cause or without the knowledge and consent of the owner or person in lawful control of a vehicle, enter or climb upon such vehicle or set the machinery thereof in motion or in any way tamper or interfere with its machinery or any other part of it or with its fittings, accessories or contents;
- (x) Subject to the provisions of Sections 130 and 129, so park any vehicle that any part of it lies across any white line forming a boundary of a demarcated space or that it is not entirely within the confines of such a space;
- (xi) Remove, obscure, deface, damage or interfere with any notice, sign or marking erected or made by the Council or with any other property belonging to it;

- (xii) Do any act or introduce anything which obstructs or is likely to obstruct the movement of persons and vehicles;
- (xiii) With intent to defraud the Council forge, imitate, deface, mutilate, alter or make any mark upon a ticket issued in terms of this by-law;
- (xiv) Without first having obtained the Council's permission thereto, fill any vehicle with or drain fuel from such vehicle;
- (b) A sign which the Council displays in a parking ground and which confirms to a road-traffic sign prescribed in terms of the NRTA as amended, shall for the purpose of this by-law bear the same significance as is given to that sign by those regulations.
- (c) Unless he is the holder of a decal issued in terms of Section 134(10), entitling him to do so, no person shall park a vehicle or cause or permit it to be parked in any parking ground before the beginning or after the expiry of the parking period prescribed for the parking ground in terms of this by-law hereto.

(5) Damage to Vehicles

The Council shall not be liable for the loss of any vehicle or for its unlawful removal from the ground, or for damage to any vehicle or its fittings, accessories or contents while in a parking ground, or for such damage if it is the consequence of its being moved due to a non compliance with any stipulation contained in this by-law.

(6) Authorized Persons

No person shall, unless authorized thereto by the Council, enter or be in a parking ground otherwise than for the purpose of parking a vehicle therein or lawfully removing it there from: Provided that this section shall not apply to a person whom the person in charge of a vehicle has permitted to be a passenger therein.

(7) Obstruction

If a vehicle has been parked in such a position that in the opinion of an authorized official it is likely to obstruct or impede the movement of other vehicles or persons in the parking ground, he may move it or cause it to be moved to another part of the ground.

(8) Abandoned Vehicles

- (a) Any vehicle that has been left in the same place in a parking ground for a continuous period of more than seven days may be removed by or at the instance of an authorized official to the Council's pound.
- (b) The Council shall take all reasonable steps to trace the owner of a vehicle removed in terms of subsection (8)(a) and if, after the lapse of 90 days from the date of its removal the owner or other person entitled to its possession cannot be found, the vehicle may, subject to the provisions of subsection (8)(c), be sold by public auction.
- (c) Fourteen days notice of an auction sale to be held in terms of subsection (8)(b) shall be published in at least one English and one Afrikaans newspaper circulating in the municipality, but the sale shall not be proceeded with if at any time before purchase of the vehicle it is claimed by the owner or any person authorized by him or otherwise lawfully entitled to claim it and all charges payable in respect thereof in terms of this by-law and all costs incurred in terms of subsection (8)(d) have been paid to the Council.
- (d) The proceeds of a sale concluded in terms of this section shall be applied first in payment of the charges incurred in terms of subsection (8)(c) and in satisfaction of the following costs:
  - (i) The costs incurred in endeavouring to trace the owner in terms of subsection (8)(b).



- (ii) The costs of removing the vehicle and advertising and affecting its sale.
    - (iii) The costs of keeping the vehicle in the pound, which shall be determined by Council from time to time, up to a maximum of 120 days.
  - (e) Any balance of the proceeds shall be paid to the owner of the vehicle or any person lawfully entitled to receive it on his behalf upon his establishing his right thereto to the satisfaction of the Council: Provided that if no claim be so established within one year of the date of the sale, such balance shall be forfeited to the Council.
  - (f) The exercise by the Council, or any person acting on its behalf, of the powers conferred by this section shall not subject it or him to any liability in respect of the loss or theft of or damage to the vehicle or any part thereof or anything therein or relieve any person of the consequences of his contravention of any provision of this by-law.
- (9) Refusal of Admission
- (a) It shall be in the discretion of a duly authorized official to refuse to admit to a parking ground a vehicle which with or without any load is by reason of its length, width or height likely to cause damage to persons or property or to cause an obstruction or undue inconvenience.
  - (b) A person in control of a vehicle who, having been refused admission in terms of subsection (9)(a), proceeds to drive it into a parking ground shall be guilty of an offence.

(10) Monthly Tickets

- (a) Notwithstanding anything to the contrary in this by-law contained, the Council may in respect of any parking ground issue a ticket at the tariff as determined by the Council, entitling the holder to park a specified vehicle in that area for a continuous period of one calendar month or any lesser period states therein, at the times stated on the ticket, if space is available, and such ticket shall not be transferred to any other person.
  - (b) A ticket issued in terms of subsection a shall be affixed to the vehicle in respect of which it is issued, in such manner and place that the written or printed context thereof is readily legible from the outside of such vehicle.
- (11) The tariffs payable for the use of parking grounds shall be as determined by Council.

134. Parking Meters

- (1) No person shall park any vehicle in any public place in an area other than in a demarcated parking place and without at the same time making a payment in the manner prescribed in this by-law.
- (2) No person shall park any vehicle, or cause any vehicle to be parked, in any demarcated parking place unless there shall be at the same time inserted by him, or by someone on his behalf, in the parking meter controlling that demarcated parking place the appropriate coin indicated on such meter.
- (3) If it is a parking meter which is operated not only by the insertion of a coin but also by the turning to the extreme right of the handle affixed thereto after the insertion of the appropriate coin then until the meter registers and visibly indicates the parking period.
- (4) If it is a parking meter which controls several demarcated parking places and it is operated not only by the insertion of a coin but also by the pressing of a button, and

completion of instructions indicated on the meter including entering the appropriate parking bay number then until the meter registers and visibly indicates the parking period.

(5) Provided that:-

- (a) Subject to the provisions of subsection (2) it shall be lawful without such payment to park a vehicle in a vacant demarcated parking place for such part and such part only of any parking period as the parking meter controlling that demarcated parking place may indicate to be unexpired.
  - (b) No tariff shall be payable in respect of any period during which the parking meter controlling that demarcated parking place is out of order; and
  - (c) A motorcycle may not be parked in a demarcated parking place unless it is in a demarcated parking place set aside in terms of subsection (10) hereof.
  - (d) It shall be unlawful, either with or without the insertion of a fresh coin in a parking meter to leave any vehicle in a demarcated parking place after the expiry of a parking period, as indicated by the parking meter controlling that demarcated parking place, or to return the vehicle to that demarcated parking space within 30 minutes of the expiry, or after that expiry to obstruct the use of that demarcated parking place by any other vehicle.
  - (e) The insertion of the prescribed coin in the prescribed manner in a parking meter shall entitle a person inserting it to park a vehicle in the appropriate demarcated parking place for the period corresponding with the payment so made.
- (6) Provide that, notwithstanding the making of a payment as aforesaid, nothing in this section shall entitle any person to contravene a notice exhibited by the Council in terms of any law or regulation prohibiting the parking of vehicles between specified hours.

- (7) It shall be unlawful: -
- (a) Insert or attempt to insert into a parking meter any coin other than a coin of South African currency of a denomination as prescribed on the meter or on a sign erected by the Council;
  - (b) Insert or attempt to insert into a parking meter any false or counterfeit coin or any foreign object;
  - (c) Tamper with, damage or deface or write or draw on, or affix any handbill, poster, placard or other document, whether or not of an advertising nature, to a parking meter, other than an advertisement of which the Council has specifically approved for that purpose;
  - (d) In any way whatsoever cause or attempt to cause a parking meter to record the passage of time otherwise than by the insertion of a prescribed coin;
  - (e) Jerk, knock, shake or in any way agitate or interfere with a parking meter which is not working properly or at all in order to make it do so or for any other purpose;
  - (f) Remove or attempt to remove a parking meter or any part thereof from the post or other fixture to which it is attached.
- (8) Every vehicle shall be so place in a demarcated parking place, other than one which is at an angle to the kerb, that is wholly within that demarcated parking place.
- (9) Where any vehicle parked in a demarcated parking place occupies by reason of its length so much of an adjoining demarcated parking place that is not possible to park a vehicle in that adjoining demarcated parking place in the manner prescribed by subsection (6), the person parking the first mentioned vehicle shall immediately after parking it insert an appropriate coin or set the parking meter/s in operation as described in subsection (2) above of both demarcated parking places which are occupied by his vehicle.

- (10) The Council may set aside and demarcate smaller parking place for the parking of two wheeled vehicle, and the provisions of this section, and in particular the charges prescribed by resolution as aforesaid, shall be applicable to such smaller demarcated parking place.
- (11) The passage of time as recorded by a parking meter shall be deemed to be correct unless and until the contrary be proved, and the burden of so proving shall be on the person alleging that the parking meter has recorded inaccurately.

## **Chapter VII**

### **Parking Attendants & Car watchers**

#### 135. Prohibition

- (1) No person may act as, operate as or falsely hold him or herself out to be a parking attendant on any public road or in any public place of the Council without the written permission of the Council.
- (2) No organisation may organise the guarding of vehicles in public places or on public roads of the Council through parking attendants without being registered and approved by the Council as a parking attendant organisation.
- (3) No person may act as a parking attendant unless he or she is registered as a member of an organisation.

#### 136. Consent of the council

- (1) Only organisations that are registered with the Council as parking attendant organisations may provide a parking attendant service in public places or on public roads of the Council.
- (2) Before any organisation can be registered with the Council, the organisation must submit, together with its application form (see annexure 10) for registration proof of indemnity or of public liability insurance regarding the actions of its parking attendants, to the satisfaction of the Council.
- (3) The Council may consider any application and may grant, partially grant or refuse an application and must furnish the reasons for the decision at the request of the applicant. The decision of the Council is final.

- (4) The Council, on receipt of an application for registration, call for documentary or other proof of the capacity of the organisation to provide parking attendants, including information regarding the finances of the organisation.
- (5) When approving an organisation's application for registration regarding a specified geographic area, the Council must issue a permit (see annexure 12) prescribing the geographic areas within which the organisation may operate and the period of time for which it is granted. The permit issued shall not be valid for a period exceeding 12 months from the date of issue.

### 137. Conditions for consent

#### (1) Organisations:

- (a) Subject to the provisions of section 138, consent is granted to an organisation to place parking attendants, provided that the organisation adopts and signs the Code of Conduct for Organisations (see annexure 14).
- (b) Organisations must keep detailed attendance and duty records reflecting the following in respect of their parking attendants:
  - (i) Name of the parking attendant;
  - (ii) Time at which the parking attendant goes on and off duty;
  - (iii) Place of assignment of the parking attendant; and
  - (iv) Incidents and occurrences.

#### (2) Parking attendants:

Each parking attendant in the employ of an organisation must sign the Code of Conduct for Parking Attendants (see annexure 15).

138. Registration fee payable

After the Council has granted approval to an organisation to operate a parking attendant service within the Municipal area, the organisation must pay to the Council a registration tariff. The monetary amount of the registration tariff is determined by Council and fixed in the contract.

139. Garments and identification of parking attendants

- (1) An organisation is responsible for issuing the following to its parking attendants free of charge or at the parking attendant's own cost:
  - (a) A bib or jacket and equipment;
  - (b) A supply of vouchers (see annexure 13); and
  - (c) An identification card (see annexure 11).
- (2) A parking attendant must, before undertaking any duties, equip himself or herself with the following, at his or her own cost or obtain the following free of charge from the organisation:
  - (a) A bib or jacket and equipment;
  - (b) A supply of vouchers (see annexure 13); and
  - (c) An identification card (see annexure 11).
- (3) Every parking attendant must, while on duty and presenting himself or herself as available for service, be neatly dressed in a bib or jacket and must ensure that the identification card is displayed in a visible position.
- (4) A parking attendant must, whenever he or she undertakes to guard a vehicle, hand the driver a voucher.



#### 140. Conduct of organisations

Any Organisation must undertake to do the following:

- (1) Register with the Municipal Police Services.
- (2) Train parking attendants, and incorporate all unauthorized parking attendants who adhere to the requirements of conduct for organisations and for parking attendants.
- (3) Provide its parking attendants with supervision, preferably by means of direct radio contact with the organisation's control office.
- (4) Supply uniforms (bibs or jackets), identification cards and the other relevant equipment to the parking attendants.
- (5) Resolve all parking disputes or differences that may arise in the assigned areas of the parking attendants.
- (6) Instruct all parking attendants under contract to comply with the By-laws.
- (7) Ensure that the organisation=s officials make themselves available to attend meetings as and when requested to do so with their clients.
- (8) Establish communication with the SAPS and the Municipal Police Services.
- (9) Make sure that all of its parking attendants have been screened and have undergone security clearance as prescribed by the Security Officers Act, Act 53 of 1985.
- (10) Keep detailed attendance and duty records of the daily activities of its parking attendants.

141. Requirements for conduct of parking attendants

- (1) No parking attendant may, when on duty:
  - (a) Tamper with activate or operate a parking meter.
  - (b) Wash a car on a public road or in a public place and interfere with the movement of traffic or pedestrians;
  - (c) Demand a donation or fee for guarding a driver's vehicle;
  - (d) Fail to obey a lawful order from an authorised officer or an authorised official;
  - (e) Harass or threaten a driver, or damage a vehicle in any way;
  - (f) Involve himself or herself in any form of criminal activity;
  - (g) Be under the influence of alcohol or any narcotic substance or consume or use any alcohol or narcotic substance;
  - (h) Be untidily dressed;
  - (i) Refuse to produce proof of his or her identity when requested to do so by an authorised officer or authorised official of a person who requires it for his or her information relating to the service rendered;
  - (j) Ignore any by-laws of the Council or contravene or fail to comply with any other law.
- (2) No parking attendant may refuse to subject him or herself to a security check as prescribed by the Security Officers Act, Act 53 of 1985.

142. Cancellation or suspension of permits

- (1) The Council may suspend a permit on the grounds that the holder of the permit or the organisation to which the holder belongs has allegedly committed an offence in terms of this by-law.
- (2) A permit granted in terms of the By-laws may be immediately suspended or cancelled by the Council if the permit holder;
  - (a) Tampers with or activates or operates a parking meter.
  - (b) Fails to observe or carry out the lawful instructions of an authorised person or an authorised officer.
  - (c) Is intoxicated while performing his or her duties as a parking attendant.
  - (d) Cleans or washes any motor vehicle on a public road or in a public place;
  - (e) Offers to clean or wash any motor vehicle on a public road or in a public place;
  - (f) Interferes with the movement of vehicular traffic or the parking of vehicles;
  - (g) Interferes with the movement of pedestrians;
  - (h) Through intimidation, demands a donation or fee for guarding a vehicle;
  - (i) Damages or threatens to damage a vehicle in any way for not receiving a donation or fee; or
  - (j) Fails to produce the permit or an identification card on request.

### 143. Offences

No parking attendant may: -

- (1) Tamper with or activate or operate a parking meter.
- (2) Refuse to observe or carry out the lawful instruction of an authorised person or an authorised officer.
- (3) Be intoxicated while performing his or her duties as a parking attendant.
- (4) Clean or wash any motor vehicle in a public place or on a public road.
- (5) Interfere with the movement of vehicular traffic or the parking of vehicles.
- (6) Interfere with the movement of pedestrians.
- (7) Through intimidation, demand a donation or fee for guarding a vehicle.
- (8) Damage or threaten to damage a vehicle in any way for not receiving a donation or fee.
- (9) Refuse to produce a permit on request.
- (10) Operate as a parking attendant in a public place or on a public road without a permit issued by the Council.
- (11) Use a false permit to operate as a parking attendant in a public place or on a public road.
- (12) Act as a parking attendant or hold himself or herself out to be available to act as a parking attendant at any place other than the place allocated to him or her in writing by a registered organisation and in accordance with the provision of this by-law; and

- (13) Allow any organisation to permit a person who has his or her permit cancelled or suspended to act as a parking attendant.

144. Vicarious responsibility and liability of organisation

When a person who is a member of an organisation acts illegally as a parking attendant or commits any other offence in terms of this by-law, the directors of that organisation are equally responsible and liable for the offence.

## CHAPTER VIII

### Water services

#### 145. Sale of water

No customer shall resell water supplied to him by the municipality except with the written permission of the municipality, which may stipulate the maximum price at which the water may be resold, and may impose such conditions as the municipality may deem fit.

#### 146. Measuring device

No person other than the engineer shall

- (1) disconnect a measuring device and its associated apparatus from the pipe on which they are installed;
- (2) break a seal which the engineer has placed on a meter; or
- (3) in any other way interfere with a measuring device and its associated apparatus.

#### 147. Installation

No person shall require or engage a person who is not a plumber or another person authorised in writing by the municipality to

- (1) do installation work other than the replacement or repair of an existing pipe or water fitting;
- (2) replace a fixed water heater or its associated protective devices;
- (3) inspect, disinfect and test a water installation, fire installation or storage tank;

- (4) service, repair or replace a backflow preventer; or
- (5) install, maintain or replace a meter provided by an owner in a water installation

#### 148. Boreholes

No person may sink a borehole on premises situated in a dolomite area, and before sinking a borehole a person must determine if the premises on which the borehole is to be sunk are situated within a dolomite area.

#### 149. Drainage

No person may cause or permit an accumulation of grease, oil, fat, solid matter or any other substance in any trap, tank, or fitting that may cause its blockage or ineffective operation.

#### 150. Unauthorised water services

- (1) No person may gain access to water services unless it is in terms of an agreement entered into with the municipality for the rendering of those services.
- (2) No person other than the municipality shall effect a connection to infrastructure through which water services are provided

#### 151. Waste of water

No person shall permit

- (1) the purposeless or wasteful discharge of water from terminal water fittings;
- (2) pipes or water fittings to leak;
- (3) the use of maladjusted or defective water fittings; or

- (4) an overflow of water to persist.

152. Unauthorised and illegal discharges

- (1) No person may discharge or cause or permit any sewage to be discharged directly or indirectly into a storm water drain, river, stream or other water course, whether natural or artificial;
- (2) No person may discharge or cause or permit the discharge of
- (a) any substance, including storm water, other than sewage, to be discharged into a drainage installation;
  - (b) water from any swimming pool directly or indirectly over any road or into a gutter, storm water drain, watercourse, open ground or private premises other than the premises of the owner of such swimming pool;
  - (c) water from artificial fountains, reservoirs or swimming pools situated on premises into a drainage installation, without the approval of the municipality and subject to the payment of relevant charges and such conditions as the municipality may impose.

153. Pipes in streets

No person shall for the purpose of conveying water or sewage derived from whatever source, lay or construct a pipe or associated component on, in or under a street, public place or other land owned by or under the control of any municipality, except with the prior written permission of the municipality and subject to such conditions as it may impose.



## **CHAPTER IX**

### **General Prohibitions**

#### 154. Storage of Combustible material

- (1) No person shall store or cause or permit to be stored any timber, forage, empty packing cases, straw, grass or other combustible material in such quantities or in such manner as may be likely to cause danger or fire to any building.
- (2) No person having control of any piece of land shall allow grass, weeds, shrubs or any other vegetation to grow, or rubbish to accumulate on such piece of land in such manner or in such quantities as may be likely to cause danger of fire to any building

#### 155. Making Fires

- (1) No person shall make, or cause, permit or suffer to be made, a fire in the open air in such a place or in such a manner as to endanger the safety of any building, premises or property.
- (2) No person shall in any event without first obtaining permission, in writing, from the chief fire officer, whether on private property or not, burn any rubbish, wood, straw, or other material; Provided that no such permission shall be required for the burning in the open air between the hours of 10h00 and 16h00 of such material as aforesaid in the quantity not exceeding at one time one cubic meter.

#### 156. Fireworks

No person shall, without the permission in writing of an authorised official, discharge any fireworks within the area of the Council without the Council's permission first being had.

## 157. Public Health

- (1) No person may create a public health hazard anywhere in the municipal area.
- (2) No person may cause a public health nuisance anywhere in the municipal area.
- (3) No person may pollute or contaminate any catchment area, river, canal, well, reservoir, filter bed, water purification or pumping works, tank, cistern or other source of water supply or storage in a way that creates a public health nuisance or a public health hazard.

## 158. Offensive trades

No person may conduct an offensive trade in or on any premises, except in terms of a permit authorising such trade by the municipality and any competent authority.

## 159. Hairdressing

No person may operate a salon except in terms of a permit authorising that activity.

## 160. Accommodation

No person may operate an accommodation establishment except in terms of a permit authorising that activity.

## 161. Prohibition on Littering

- (1) No person may-
  - (a) cause litter;
  - (b) sweep any waste into a gutter, onto a road reserve or onto any other public place;

- (c) disturb any thing in, or remove anything from any receptacle which has been placed for the purposes of collecting litter in such a manner as to cause the contents of the receptacle to spill or fall onto the ground around it; and
  - (d) allow any person under his control to do any of the acts contemplated in paragraphs (a), (b) or (c) above.
- (2) No person may, without authorisation in writing by the municipal manager, deposit or permit the depositing of any waste whether for gain or reward or otherwise, upon any land or in any building of which he is the owner or occupier.

#### 162. Burial places/Interment

- (1) No body shall be buried by interment within any burial place within the area of jurisdiction of the Council without the permission of the Council, issued by and through the municipal manager.
- (2) No person under the age of twelve years shall enter any burial place unless he is in the care of an adult with the approval of the Council.
- (3) No person shall enter or leave any burial place except by the gates thereto provided nor shall enter any office or enclosed place in any burial place where entry is prohibited, without the consent of the municipal manager or his representative which may be given only when such person is attending business connected to such burial place.
- (4) No person shall carry on any trade or solicit any business, or exhibit, distribute or leave any business card or advertisement within any burial place or on any public thoroughfare within 100m of the boundary, any burial place, except on sites specifically determined and set aside for such purposes.
- (5) No person shall sit, stand or climb upon or over any grave, tombstone, work, gate, wall, fence or building in any burial place.

- (6) No person shall, except with the permission of the Council, introduce or cause any animal-drawn vehicle to be introduced into any burial place.
- (7) No person shall bring or allow any animal into a burial place.
- (8) No person shall conduct a burial or interment of a body at any other time than between 5h00am and 17h00pm without an approval by the Council.
- (9) No person shall wantonly destroy or do or cause to be done any damage to, or shall mark, draw or erect any advertisement, bill or placard upon or in any way deface any grave, tombstone monument, wall, building, fence, railing, path or other construction within any burial place.
- (10) No person shall play any game or sport within any burial place, brew, sell or drink alcohol or abuse drugs or discharge any firearms except as a salute at a military funeral, or discharge any airgun or catapult therein or disturb or annoy any person present therein.
- (12) No body shall be buried in any burial place other than in the burial place or part thereof set aside by the Council.

#### 163. Exhumations

No person shall, unless authorised by written order under the hand of a judicial officer (judge) exhume or cause any body to be exhumed.

#### 164. Waste

##### (1) Waste Management

- (a) No person generating domestic waste, business waste and dailies must place the waste in an unapproved receptacle

(b) No person may allow an animal in his control to interfere with, overturn or damage a receptacle, which has been placed for collection.

(c) The occupier of premises must ensure that-

(i) No hot ash, unwrapped glass or other domestic waste, business waste and dailies, which may cause damage to approved receptacles or which may cause injury to employees of the municipality while carrying out their duties in terms of these bylaws, is placed in approved receptacles;

(ii) no material, including any liquid, which because of its mass or other characteristics is likely to render an approved receptacle unreasonably difficult for employees of the municipality to handle or carry, is placed in a receptacle.

(2) Waste transportation

No person may operate a vehicle for the conveyance of waste in direct contravention of the provisions of the National Road Traffic Act, 1996 (Act 93 of 1996).

(3) Disposal of waste

(a) Waste generated within the municipality must be disposed of at a waste disposal facility that has been appropriately permitted by the competent national authority.

(b) No person may dispose of waste by burning it, either in a public or private place.

## **Chapter X**

### **165. Penalties**

Any person contravening any of the foregoing by-laws shall be guilty of an offence and liable on conviction, except where otherwise expressly stated, to: -

- (1) A fine not exceeding R3 000.00 or in default of payment, to imprisonment for a period not exceeding six months, or to both such fine and such imprisonment;
- (2) In case of successive or continuous breaches of any by-law it is provided that any expense incurred by the Council in consequence of a breach of any by-law or in the execution of any work directed by any by-law to be executed by any person and not executed by him, shall be paid by the person committing such breach or failing to execute such work.

### **166. Powers**

- (1) In terms of Section 156 (2) read with section 229 of the Constitution of the Republic of South Africa, Act 108 of 1996 the Council may make and administer by-laws for the effective administration of matters, which it has the right to administer.
- (2) The authority to administer this by-law vests in Council in terms of inter-alia;
  - (a) Part B of Schedule 5 read with section 156 (1)(a) and 156 (2) of the Constitution of the Republic of South Africa, Act 108 of 1996.
  - (b) Section 11 of the Local Government Municipal Systems Act, Act 32 of 2000
  - (c) Chapter VI of the National Road Traffic Act, Act 93 of 1996, as amended.
  - (d) Section 165 bis of the Local Government Ordinance, Ordinance 17 of 1939.
  - (e) Application of the provisions of the Road Transportation Act, Act 74 of 1977

- (f) Section 64 of the South African Police Services Act 68 of 1995 as amended by the amendment Act 83 of 1998.

#### 167. Short Title and commitment

- (1) This by-law shall be called the Bushbuckridge Municipal Police Services By-law, and shall come into operation on a date fixed by the Executive Mayor of the Bushbuckridge Municipality by proclamation in a Government Gazette
- (2) Different dates may be so fixed in respect of different provisions of this By-law.

NOTE: The executive Mayor has determined 1 July 2011 as the date on which the Police Services Bylaws shall come into operation which proclamation was published in the Government Gazette as well as in the Provincial Gazette of Mpumalanga.

#### 168. Tariffs

- (1) The Council shall determine tariffs or fees from time to time in accordance with Section 4(c) Local Government Municipal Systems Act, Act 32 of 2000.
- (2) All refundable deposits will be forfeited to the Council in the event of non compliance of any of the foregoing by-laws.

**CHAPTER XI**

## Annexure 1

## BUSHBUCKRIDGE MUNICIPALITY

## APPLICATION FOR A TAXI RANK PERMIT

1. Full name of Applicant (owner/operator/partnership/registered company/registered close corporation)

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2. Identity number of Applicant or registration number in the case of a company/close corporation

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3. Trade name, designation or title under which industry, trade or business is conducted

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4. Physical address of Applicant:

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Postal Code: \_\_\_\_\_

5. Postal address of Applicant: \_\_\_\_\_

---

Postal Code: \_\_\_\_\_

[NOTE: The applicant shall be regarded as having received any documentation within 7 working days from the date of posting thereof to the address mentioned under point (4) and (5) in terms of the Bushbuckridge Municipal Police Services By-Law.]

6. Representative of Applicant having authority to deal with queries

---



7. Telephone numbers:

Home : \_\_\_\_\_

Business : \_\_\_\_\_

Cellular : \_\_\_\_\_

8. Vehicle registration number : \_\_\_\_\_

Engine number : \_\_\_\_\_

Chassis number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

Vehicle registration number : \_\_\_\_\_

Engine number : \_\_\_\_\_

Chassis number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

Vehicle registration number : \_\_\_\_\_

Engine number : \_\_\_\_\_

Chassis number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

Vehicle registration number : \_\_\_\_\_

Engine number : \_\_\_\_\_

Chassis number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

Vehicle registration number : \_\_\_\_\_

Engine number : \_\_\_\_\_

Chassis number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

9. Indicate the area from and to which conveyance of passengers and/or goods will be undertaken

\_\_\_\_\_

\_\_\_\_\_

## NOTES OF IMPORTANCE:

1. A separate rank permit shall be applied for in respect of every five (5) motor vehicles.
2. An application will not be considered unless this form is completed in full detail.
3. All information on this form shall be typed or written in block letters and shall be legible.
4. A fee of R..... shall accompany this application.
5. This form shall also be accompanied by the following documentation:
  6. Proof of the fitness of the vehicle concerned as required by the National Road Traffic Act, Act 93 of 1996, as amended.
  7. Proof of registration and licensing of the vehicle in terms of Section 14 of the National Road Traffic Act, Act 93 of 1996, as amended.
  8. A valid public road carrier permit issued under the Road Transportation Act, Act 74 of 1977, authorizing the road transportation proposed to be undertaken.
  9. In terms of Chapter V of the National Road Traffic Act, Act 93 of 1996, as amended, a copy or photocopy of the operators certificate in respect of each vehicle concerned and proof that each such copy is certified by a Commissioner of Oaths, to be a true copy of the original thereof.
  10. A letter of recommendation from the relevant taxi association.

## STATEMENT

I hereby declare that the particulars in this application are true and correct to the best of my knowledge and belief,  
and that if I have wilfully stated anything in it, which I know to be false, I will be liable to prosecution.

I know and understand the contents of the above declaration.

I have no objection into taking the prescribed oath.

I consider the prescribed oath to be binding on my conscience.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
APPLICANT OR AUTHORISED REPRESENTATIVE

Annexure 2

BUSHBUCKRIDGE MUNICIPALITY

TAXI RANK PERMIT

Serial Number : \_\_\_\_\_

Date of Issue : \_\_\_\_\_ 20 \_\_\_\_\_

Valid until : \_\_\_\_\_ 20 \_\_\_\_\_

Full name of Holder : \_\_\_\_\_

Street Address : \_\_\_\_\_

\_\_\_\_\_

Postal Code : \_\_\_\_\_

Postal Address : \_\_\_\_\_

\_\_\_\_\_

Postal Code : \_\_\_\_\_

Registration Number : \_\_\_\_\_

Make of vehicle : \_\_\_\_\_

Type of Vehicle : \_\_\_\_\_

Engine Number : \_\_\_\_\_

Chassis Number : \_\_\_\_\_

Decal Number : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

.....

AUTHORISED SIGNATURE

## Annexure 3

## DECALS

Rank permit in terms of section 54.

Bushbuckridge Municipality

Rank Permit

No : \_\_\_\_\_

Rank Permit No : \_\_\_\_\_

Rank A: \_\_\_\_\_ B: \_\_\_\_\_

Rank C: \_\_\_\_\_ D: \_\_\_\_\_

Registration No : \_\_\_\_\_

Chassis No : \_\_\_\_\_

Engine No : \_\_\_\_\_

Expiry Date : \_\_\_\_\_

Medical Practitioner permit in terms of section 3.

Bushbuckridge Municipality

Medical Practitioner

No : \_\_\_\_\_

Permit No : \_\_\_\_\_

Registration No : \_\_\_\_\_

Chassis No : \_\_\_\_\_

Engine No : \_\_\_\_\_

Expiry Date : \_\_\_\_\_

Authorised official permit in terms of section 128.

Bushbuckridge Municipality

Authorised Official

No : \_\_\_\_\_

Permit No : \_\_\_\_\_

Registration No : \_\_\_\_\_

Chassis No : \_\_\_\_\_

Engine No : \_\_\_\_\_

Expiry Date : \_\_\_\_\_

## Annexure 4

Bushbuckridge MUNICIPALITY

## NOTICE OF INTENTION TO WITHDRAW OR SUSPEND RANK PERMIT

Chief: Bushbuckridge Municipal Police Services

PO Box 111

Bushbuckridge

1280

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Sir/Madame,

Please take note that the Council intends to withdraw/suspend the rank permit for a period of \_\_\_\_\_ days/permanently commencing on \_\_\_\_\_20\_\_\_\_. The reasons for withdrawing/suspending rank permit number \_\_\_\_\_ in respect of motor vehicle registration number \_\_\_\_\_ are as follows -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are hereby notified that a hearing, which will consider the withdrawal or suspension of the mentioned rank permit, will be held on \_\_\_\_\_20\_\_\_\_ at \_\_\_\_\_ at approximately \_\_\_\_\_ and that you may appear at such hearing either personally or through your duly authorized representative. Should you wish to appear, you are requested to submit representations regarding the proposed withdrawal/suspension of rank permit number \_\_\_\_\_ in writing and to deliver them to the address mentioned herein above either by hand, telefax

or registered post within 14 days on receipt of this notice. It will be accepted that you have received this notice within 14 days from the date that it has been posted to the mentioned address.

---

Chief: Bushbuckridge Municipal Police Services

## Annexure 5

## BUSHBUCKRIDGE MUNICIPALITY

## REQUEST FOR A DUPLICATE OF THE RANK PERMIT

The Chief: Municipal Police Services

Bushbuckridge Municipality

Permit holder/owner : \_\_\_\_\_

Permit number : \_\_\_\_\_

Decal number : \_\_\_\_\_

Vehicle registration number, \_\_\_\_\_ for which the duplicate is required.

I, the undersigned, being the holder of the above-mentioned rank permit, hereby state under oath/solemnly declare that such rank permit has been:

i. Lost Yes / No

ii. Destroyed Yes / No

iii Damaged Yes / No

The circumstances under which the permit was Lost / Destroyed / Damaged are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: The damaged permit/decal shall accompany this application.

I hereby request the re-issue of a duplicate rank permit in terms of Section 54 of the Bushbuckridge Municipal Police Services By-Laws.

\_\_\_\_\_  
Full name and surname Signature

Date: \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
COMMISSIONER OF OATHS



Annexure 6

BUSHBUCKRIDGE MUNICIPALITY

AMENDMENT TO INFORMATION ON THE RANK PERMIT

The Chief: Municipal Police Services

Bushbuckridge Municipality

Sir,

Holder/Owner of Permit : \_\_\_\_\_

Vehicle registration number : \_\_\_\_\_

Permit to be amended : \_\_\_\_\_

I, the undersigned, being the holder of the mentioned rank permit hereby request that the following amendment/s be made to such rank permit in terms of Section 10 of the Council By-Laws relating to Taxi Rank Permits.

The amendments are as follows -

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Full name and surname of Holder/Owner Signature of Holder/Owner

## Annexure 7

## Business Act, Act 71 of 1991

3(1) Any person who feels himself aggrieved by a decision of a licensing authority may appeal against the decision in accordance with the provisions of a regulation contemplated in section 6(1)(a)(6).

If a licensing authority fails to make a decision on any application in terms of this Act within 21 days after the receipt of the application or within such extended period as may be agreed upon between the licensing authority and the applicant concerned, it shall for the purposes of this section be presumed that the application was refused by the licensing authority.

6(1)(a)(6) An MEC may make regulations for his province regarding appeals in terms of section 3, including the referral of appeals to appeal committees, and the constitution, functions and procedures, and the legal effect of findings, of such committees;

6A(2)(a) A local authority may, subject to the provisions of paragraph (b) up to and including (j), by resolution declare any place in its area of jurisdiction to be an area in which the carrying on of the business of street vendor, peddler or hawker may be restricted or prohibited.

A motion that steps are taken to declare an area under this subsection shall be dealt with at a meeting of the local authority.

Before such a motion is adopted, the local authority shall have regard to the effect of the presence of a large number of street vendors, peddlers or hawkers in that area and shall consider whether -

More effective supervision or control in that area, including negotiations with any person carrying on in that area the business of street vendor, peddler or hawker or their representatives, will make such declaration unnecessary; and The intended restriction or prohibition will drive out of business a substantial number of street vendors, peddlers or hawkers.

If such motion is adopted the local authority shall cause a plan to be prepared showing the position of the area concerned.

On completion of the said plan the local authority shall cause to be published in a newspaper circulating in the area of jurisdiction of that local authority, a notice setting out its intention to effect the restriction or prohibition concerned as well as its reasons therefore, stating that the said plan is open for inspection at a place and during the hours mentioned in the notice and calling upon any person who has any objection to the intended restriction or prohibition to submit in writing to the local authority within a period mentioned in the notice, which period shall not be shorter than 21 days following the day upon which the notice appeared in the newspaper, such objection or objections.

The local authority shall, at least 21 days before the last day on which objections may be submitted in terms of each notice, cause a copy of the said notice to be displayed at a suitable place in or near the area concerned.

The local authority shall consider every objection submitted in terms of paragraph (e) and (f) and may thereafter resolve on the declaration of the area concerned.

The local authority shall cause the declaration to be published in the Official Gazette, and such declaration shall take effect on the date of such publication.

The local authority shall forthwith after the publication referred to in paragraph (h), submit to the MEC a copy of the plan of the area, the notice published in the newspaper in terms of paragraph (e), the notice published in the Official Gazette in terms of paragraph (h) and all objections received, together with its comments thereon.

The MEC may within a period of 60 days after such submission and after consultation with the local authority concerned, by notice in the Official Gazette amend or revoke the declaration concerned.

Notwithstanding the provisions of section 17C(2) of the Promotion of Local Government Affairs Act, 1983 (Act no 91 of 1983), a local authority shall not authorize any committee of, or any officer or employee in the service of, the local authority to perform any duty assigned to the local authority by or under paragraph (b), (c) or (g).

Notwithstanding the provisions of any other law, a local authority may set apart by resolution and demarcate stands or areas for the purposes of the carrying on of the business of street vendor, peddler or hawker on any public road the ownership or management of which is vested in the local authority or on any other property in the

occupation and under the control of the local authority; and in like manner extend, reduce or disestablish any such stand or area.

# Annexure 8

## Parking grounds

## Indemnity Form

I, the undersigned,.....

(Full names)

residing at .....

and employed/carrying on business at .....

..... being the owner/person legally entitled to possession of the motor vehicle described hereunder and parked at the ..... by .....

on..... (date) in the custody of the Council and being unable to produce the ticket in terms of the provisions of the Council's Parking Grounds By-laws in respect thereof, do hereby indemnify and hold

harmless the Council against any claim for damages and any other action or proceedings at law directly or indirectly connected with or arising out of the delivery to me by the said Council of the said motor vehicle that may be brought

by any person against the said Council and against all costs incurred by it in opposing, defending or settling any such claim, action or proceeding in its sole discretion inclusive of attorney and client costs.

## DESCRIPTION

Motor Vehicle:

Type of Vehicle: ..... Make: .....

Model: ..... Reg. No. ....

Dated at Bushbuckridge Municipality this ..... day of ..... 200 , in the presence of the undersigned witnesses:

AS WITNESSES:

1. .... 2. ....

## Annexure 9

Parking Grounds

Undertaking

I, the undersigned .....

(Full names)

residing at .....

and employed.....

Being the holder of a token no. .... entitling me to park the motor vehicle  
in my possession at the ..... parking ground during the  
period of validity of the aforesaid token, do hereby

undertake that should I lose, misplace or for any other reason be unable to return it to the  
Council at the expiry of the validity period thereof, or as result of such loss, misplacement  
or such other reason apply for a replacement of such token, I shall pay to the Council, the  
sum of R50 in respect of such lost, misplaced or replaced token.

.....

Signature of Holder

Annexure 10

APPLICATION TO REGISTER AS A PARKING ATTENDANT ORGANISATION

Name of organisation and registration number, if any:.....

Business address:.....

.....

.....Postal code:.....

Name of responsible person:.....

ID number of authorised person:.....

Residential address: .....

.....

..... Postal code: .....

Postal address: .....

.....

..... Postal code: .....

Telephone number: (H) :i.....

(W):.....

(Cell) :.....

Fax number:.....

Are you interested in providing a parking attendant service on a public road or in a public place?

Mark with an X

Public road

Public place

8.1 If a specific ward or zone is already allocated to another organisation, you may consider applying for the remaining wards or zones. Indicate the wards or zones in which you are interested, in order of preference.

.....

.....

.....

.....

.....

.....

8.2 Indicate the number of parking attendants or car watchers you intend to assign for this particular service?

Please attach a copy of your public liability insurance in respect of the parking attendant service to this application

form.

Are you providing a similar, approved service in Bushbuckridge Municipal area?

Mark with an X

Yes

No

If your answer is YES, please indicate your registration number.

Are there any additional functional methods you propose for operating the service?

(For example teargas, handcuffs, communication aids, response, etc).

.....  
.....  
.....  
.....  
.....

Please give reasons why your application should be approved.

.....  
.....  
.....  
.....  
.....  
.....

I, the authorised person referred to in point 3 above, accept full liability for the conduct, obligations and actions of the above organisation and those of its members.

Signed at Bushbuckridge Municipality on the ..... day of ..... 20...

Authorised person: .....

Signature:.....

Date submitted:.....

Time submitted:.....



Annexure 11

PARKING ATTENDANT/CAR WATCHER IDENTIFICATION

PHOTO

NAME : .....

ID NO : .....

ORGANISATION : .....

TELEPHONE NO : .....

ZONE/WARD ALLOCATION: .....

EMERGENCY TELEPHONE NUMBERS

MUNICIPAL POLICE SERVICES:.....

SAPS : .....

NB: The dimensions of the identification card must be 125mm x 85mm

## Annexure 12

PERMIT TO OPERATE AS A PARKING ATTENDANT/CAR WATCHER

PERMIT NO: .....

NAME : .....

ID NO : .....

ORGANISATION : .....

GEOGRAPHICAL AREA OF OPERATION : .....

THE BEARER IS HEREBY AUTHORISED TO OPERATE AS A PARKING  
ATTENDANT/CAR WATCHER ON A PUBLIC ROAD AND IN A PUBLIC PLACE AS  
SPECIFIED IN THE GEOGRAPHICAL AREA OF OPERATION.

EXPIRY DATE: .....

AUTHORISED BY THE CHIEF: BUSHBUCKRIDGE MUNICIPAL POLICE SERVICES

SIGNATURE : .....

DATE : .....

ISSUED BY : .....

Annexure 13

PARKING ATTENDANT/CAR WATCHER VOUCHER FOR A CAR PROTECTION SERVICES

PARKING ATTENDANT / CAR WATCHER: .....

PERMIT NO : .....

ORGANISATION : .....

TELEPHONE NO : .....

EMERGENCY TELEPHONE NUMBERS

LICE SERVICES DIVISION : .....

SAPS : .....

A donation would be highly appreciated.

Thank you for your support

NB: The dimensions of the voucher must be 55mm x 90mm

## Annexure 14

## CODE OF CONDUCT FOR ORGANISATIONS PROVIDING A PARKING ATTENDANT OR CAR WATCH SERVICE

1. Any organisation that provides a parking attendant or car watch service on a public road or in a public place must undertake to do the following:
2. Register its parking attendants or car watchers and train them.
3. Incorporate all unauthorised parking attendants who adhere to the company's code of conduct and employee=s code of conduct.
4. Provide its parking attendants or car watchers with supervision, preferably by means of direct radio contact with the organisation=s control office.
5. Supply uniforms (bibs or jackets), identification cards and the other relevant equipment to the parking attendants or car watchers.
6. Resolve all parking disputes or differences that may arise in the assigned areas of the parking attendants or car watchers.
7. Instruct all parking attendants and car watchers under contract to comply with the By-laws for the Control of Parking Attendants and Car Watchers on public roads and in public places.
8. Ensure that the organisation=s officials make themselves available to attend meetings with their clients when required.
9. Establish communication with the SAPS and the Metropolitan Police Services Division.
10. Make sure that all of its parking attendants and car watchers have been screened and have undergone a security clearance.
11. Keep detailed attendance and duty records of he daily activities of its parking attendants and car watchers.

## Annexure 15

## CODE OF CONDUCT FOR PARKING ATTENDANTS AND CAR WATCHERS

1. No parking attendant or car watcher may, when on duty -
2. Tamper with; activate or operate a parking meter.
3. Wash a car on a public road or in a public place and interfere with the movement of traffic or pedestrians.
4. Demand a donation or fee for guarding a driver's vehicle.
5. Refuse to obey a lawful order from an authorised person or an authorised officer.
6. Harass or threaten motorists; - damage or threaten motorists by any other means.
7. Involve him or her in any form of criminal activity.
8. Be under the influence of alcohol or any narcotic substance or consume or use any alcohol or narcotic substance.
9. Be untidily dressed.
10. Refuse to produce proof of his or her identity when requested to do so by an authorised officer of a person who requires it for his or her information relating to the service rendered.
11. Refuse to subject himself or herself to an alcohol and drug test when called upon to do so; and
12. Ignore any by-laws of the Council; contravene or fail to comply with any other law.
13. No parking attendant or car watcher may refuse to subject him or herself to a security scan.





