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Bushbuckridge Local Municipality

Advert

MUNICIPAL MANAGER (5 YEARS CONTRACT)

To be stationed in Head Office: Bushbuckridge

Annual Remuneration: Remuneration is in line with the Government Notice No. 41173, Vol. 628 of 2017 on Upper Limit of Total Remuneration Package Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers (Minimum R1 071 375.00, Midpoint R1 245 786.00, Maximum R1 420 196.00).

Minimum Qualifications and Related Requirements: A Bachelor's Degree in Public Administration/ Political Sciences/ Social Sciences/ Development planning/Law or equivalent. A post graduate degree shall be an added advantage. 5 years relevant experience at a senior management level and have proven successful organisational transformation and turnaround of a large/ medium corporate/ public sector organisation. Have obtained the minimum competency levels qualification required in Local Government. Candidates who are not in possession of the minimum competency levels certificate (Government Gazette Notice No. 29967 of 15 June 2007) shall be given an opportunity to obtain such certificate within 18 months if appointed. This is in line with the Government Gazette Notice No. 40593 of 3 February 2017 on *Exemption from regulations 15 and 18 of Municipal Regulations on Minimum Competency Levels*.

Knowledge: Good knowledge and interpretation of key and related Local Government Acts, Regulations and policies (e.g. MFMA, MSA, etc). Good knowledge of Local Government Performance Management System and Council operations including delegation of powers. Candidates recommended for appointment to the post shall undergo a competency assessment.

KEY PERFORMANCE AREAS: As head of administration, the incumbent, subject to the policy directions of the Bushbuckridge Local Municipality (hereafter the Municipality) Council, is responsible and accountable for: The formation and development of an economical, effective, efficient and accountable administration. The management of the municipality's administration in accordance with the Municipal Systems Act and other applicable legislation. The implementation of the

Municipality's integrated development plan, and the monitoring of progress thereof. The management of the provision of services to the local community in a sustainable and equitable manner. The appointment of staff other than those referred to in section 56(a). The management and effective utilisation and training of staff. The maintenance of discipline of staff. The promotion of sound labour relations and compliance by the municipality with applicable legislation. The incumbent shall further: Advise the political structures and political office bearers of the municipality. Manage communications between the Municipality's administration and its political structures and political office bearers. Implement the resolutions of the Council. Administer and implement the Municipality's by-laws and other legislation. Manage all income and expenditure of the Municipality as well as all assets and the discharge of all liabilities of the Municipality while exercising proper and diligent compliance with the Municipal Finance Management Act.

Forward your application form obtainable from the *Government Notice No. 167 on Local Government: regulations on Appointment and Conditions of Employment of Senior Managers (Annexure A)* with the following documents: CV, certified copies (not older than 3 months) of qualifications, Identity document and valid driver's licence

Applications can be forwarded to the following address:

THE EXECUTIVE MAYOR
CLR NXUMALO C S
BUSHBUCKRIDGE LOCAL MUNICIPALITY
PRIVATE BAG X 9308
BUSHBUCKRIDGE
1280

Or hand-delivered at the Municipality's Registry Office.

Applications must reach the municipality on or before the closing **of the 30th November 2017. No faxed, emailed and late applications shall be accepted.**

If you do not hear from the municipality 90 days after the closing date, please consider your application as unsuccessful.

Enquiries can be directed to Human Resources Management Unit using the following telephone number: 013 799 1857/51.

Bushbuckridge is an equal opportunity employer and support people with disabilities and effectively implement Affirmative Action.