



EXTERNAL ADVERTISEMENT

The Bushbuckridge Local Municipality which is an equal opportunity and affirmative action employer seeks to appoint suitably qualified person/s for the position of:

POST : **Budget Manager**
Directorate : **Finance**
REMUNERATION : **595423.05 per annum**
CENTRE : **HEAD OFFICE**

Responsibilities

- Plan and perform all activities relating to budgets in compliance with requirements of the various local government legislation.
- Ensure that all budget monitoring and reporting requirements are met in accordance with local government legislation and treasury requirements.
- Render support to all Departments during the compilation of annual and adjustment budgets and provide support for all budget related matters all year round.
- Ensure that the Budget captured in the financial management system reconciles to the approved budget.
- Ensure effective implementation of Council resolutions with regard to the budget.
- Provide a direction for the organization and inspire others in implementing mSCOA to ensure effective compliance and governance throughout the municipality
- Implement the overall function of mSCOA and disseminate information from both the National and Provincial Treasury to ensure that the Municipality delivers at optimal levels what these reforms brings about.
- Participate in maintaining the mSCOA structure within the Municipality to ensure the integrity and accuracy of the mSCOA structure on the financial systems and all other subsystems that are affected by the reform.
- Assist with the administering of all interfacing subsystems in conjunction with the ICT unit to ensure that the interfacing of financial and non-financial information is integrated into the financial systems for full transacting and reporting.
- Implement new initiatives and contribute to Municipal transformation and change with all aspects of mSCOA reforms to initiate Municipal transformation and change.
- Follow financial processes in place to ensure that financial administration delivery processes comply with internal control and governance standards and report on any deviations.
- Manage staff within the Budget Unit.

Requirements:

- Grade 12 or equivalent qualification
- BCom Degree in Accounting or relevant equivalent NQF Level 7 qualification.
- Minimum 5 years' experience in municipal budget environment of which 2 years must be at middle management level.
- Extensive knowledge of local government legislation relating to Budget.
- Computer literate(Excel, word and Powerpoint)
- Valid driver's licence

Application forms can be accessed from our website: www.bushbuckridge.gov.za or collected from Head Office (Bushbuckridge), including all our eleven (11) Regional Offices.

Interested candidates meeting the above requirements are invited to forward their comprehensive CVs, certified copies of Identity Document and qualifications to the following address;

Any falsification information be it in a form of postal or residential address, qualifications, references or any other information given by the applicant will lead to dismissal upon discovery by the employer.

The Municipal Manager
Bushbuckridge Local Municipality
Private Bag X 9308
BUSHBUCKRIDGE
1280

OR Hand delivery to office no 55(Registry)
R533 Graskop Road
Bushbuckridge

NB If you are not contacted within six weeks after the closing date, consider your application as being unsuccessful

The Municipality reserves the right not to appoint

Closing date : 30 November 2018.