



ADVERTISEMENT

The Bushbuckridge Local Municipality which is an equal opportunity and affirmative action employer seeks to appoint suitably qualified person/s for the following positions.

POST : MANAGER OFFICE OF THE MUNICIPAL MANAGER
REMMUNERATION : R595423.05 per annum
DIRECTORATE : MUNICIPAL MANAGER
CENTRE : HEAD OFFICE

Responsibilities

- Manage and coordinate the day to day operations of the Bushbuckridge local municipality
- Provide both strategic and support service to ensure that the municipality delivers on its mandate in an integrated and coordinated manner.
- Ensure that the municipality is more responsive, accountable, transparent and compliant in service delivery.
- Ensure proper coordination of management of the intergrated planning process of the municipality ensuring that the focus remains on customers and they are continuously engaged in planning, implementation and review process.
- Oversee the development , implementation and review of policies and strategies
- Ensure good corporate governance and entrench a performance driven culture throughout the institution.
- Enhance systems improvement, risk management and controls.
- Play key role in transforming the municipality into a developmental local government institution
- Manage and facilitate performance management, risk management, IDP, Communications and business analysis.

Requirements

- A relevant Bachelor's degree in public management or equivalent qualification
- 5 years' experience at middle management level
- 3-4 years' experience at professional management level
- Good knowledge and interpretation of policy and legislation
- Good knowledge of management system and good governance
- Good knowledge of supply chain management and regulations and preferential procurement framework act

Application forms indicating the position being applied for, together with a comprehensive Curriculum vitae and certified copies of qualifications should be forwarded to:

The Municipal Manager

OR

Hand delivery to office no
55(Registry)
R533 Graskop Road
Bushbuckridge

Bushbuckridge Local Municipality
Private Bag X 9308
BUSHBUCKRIDGE
1280

NB If you are not contacted within six weeks after the closing date, consider your application as being unsuccessful.

Closing date : 30 NOVEMBER 2018