



# BUSHBUCKRIDGE LOCAL MUNICIPALITY

Private Bag X 9308  
Bushbuckridge  
1280  
R533 Graskop Road opp. Mapulaneng DLTC  
Maviljan Region  
Bushbuckridge

Tel: 013 799 1835/45/51/57

Fax: 013 799 1865

Email: [info@bushbuckridge.gov.za](mailto:info@bushbuckridge.gov.za)

Website: [www.bushbuckridge.gov.za](http://www.bushbuckridge.gov.za)

## LOCAL AND INTERNAL ADVERTISEMENT

The Bushbuckridge Local Municipality which is an equal opportunity and affirmative action employer seeks to appoint suitably qualified person/s for the position of:

**Post** : Meter Readers  
**Directorate** : Finance  
**Remuneration** : R109 591.29  
**Centre** : Acornhoek x1, Casteel x1, Maviljan x1 and Thulamahashe X2

### RESPONSIBILITIES

- Write the meter number in order to have the accurate meter readings
- Capturing all the reading on the computer
- Updating the meter reading on the computer
- Writing the present reading, the month and the year of the reading cards in order to have the meter reading records
- Submitting statements monthly to all households
- Personally submitting them to all houses in order to ensure that community member are aware of their monthly used units

### REQUIREMENTS

- Grade 12
- Be physically fit.
- Computer literacy
- Ability to work in all weather conditions.
- A certified copy of ID
- Knowledge of free basic water
- Excellent customer service

Application forms can be accessed from our website: [www.bushbuckridge.gov.za](http://www.bushbuckridge.gov.za) or collected from Head Office (Bushbuckridge), including all our eleven (11) Regional Offices.

Interested candidates meeting the above requirements are invited to forward their comprehensive CVs, certified copies of Identity Document and qualifications to the following address;

The Municipal Manager  
Bushbuckridge Local Municipality  
Private Bag X 9308  
BUSHBUCKRIDGE  
1280

OR

Hand delivery to office no 55(Registry)  
R533 Graskop Road  
BUSHBUCKRIDGE

**NB** If you are not contacted within six weeks after the closing date, consider your application as being unsuccessful.

**Closing date** : **9 NOVEMBER 2018**