



### **Internal and External Advertisement.**

The Bushbuckridge Local Municipality which is an equal opportunity and affirmative action employer seeks to appoint suitably qualified person/s for the following positions.

Post : PMS Officer (Organizational)  
Directorate : Municipal Manager  
Remuneration : R396651.58  
Centre : Head Office

### **RESPONSIBILITIES**

- Plan for and monitor the implementation of all processes of the Organizational Performance Management System.
  - Coordination of the alignment of the departmental programmes and projects with the strategy of the Municipality.
  - Compilation and review of the SDBIP of the Municipal.
  - Develop Performance Agreements of the Municipal Manager and the Section 56 Managers.
  - Performance Monitoring and Evaluation.
  - Monitor departmental compliance on PMS regulations.
  - Prepare and Coordination the sittings of PMS task Teams. □ Conduct organizational performance surveys.
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### **REQUIREMENTS**

- National Diploma in Internal Auditing, Development studies or equivalent. □ B-Degree shall be an added advantage.
- A minimum of 3 years' experience in strategic performance management, preferably in local government.
- Knowledge of strategic planning and management.
- Knowledge of local government and its legislative frame work.
- Experience in the field of auditing of pre-determined objective will be an added advantage.
- Computer literacy, specifically in excel and a valid driver's licence.

Application forms indicating the position being applied for, together with a comprehensive Curriculum vitae and certified copies of qualifications should be forwarded to:

The Municipal Manager

OR

Hand delivery to office no

55(Registry)

Bushbuckridge Local Municipality

R533 Graskop Road

Private Bag X 9308

Bushbuckridge

BUSHBUCKRIDGE

1280

**NB** If you are not contacted within six weeks after the closing date, consider your application as being unsuccessful.

**Closing date**

**:30 November 2018**