



# BUSHBUCKRIDGE LOCAL MUNICIPALITY

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Email: [info@bushbuckridge.gov.za](mailto:info@bushbuckridge.gov.za)

Private Bag X 9308  
Bushbuckridge  
1280  
R533 Graskop Road opp. Mapulaneng DLTC  
Maviljan Region  
Bushbuckridge

Website: [www.bushbuckridge.gov.za](http://www.bushbuckridge.gov.za)

## EXTERNAL ADVERTISEMENT

The Bushbuckridge Local Municipality which is an equal opportunity and affirmative action employer seeks to appoint suitably qualified person/s for the position of:

**POST** : **SMME DEVELOPMENT OFFICER**  
**Directorate** : **EDPE**  
**REMUNERATION** : **R396651.58**  
**CENTRE** : **Head Office**

## RESPONSIBILITIES

- National Diploma in business management or equivalent qualification plus four years in SMME development.
- A valid driver's license and sound computer skills.

## REQUIREMENTS

- Identify opportunities for economic development in order to develop sectors, products and initiatives.
- Assist local organizations and businesses to take advantage of economic development opportunities and major projects.
- Conduct surveys and research on market opportunities.
- Research private and public sectors economic development funding opportunities.
- Assist SMME's with establishing development plans and business proposals
- Promote the SMME's in order to expand economic development opportunities.
- Assist in the establishment and functionality of a business incubator as well as support for SMME's committee.
- Develop economic profile of SSME's.

Application forms can be accessed from our website: [www.bushbuckridge.gov.za](http://www.bushbuckridge.gov.za) or collected from Head Office (Bushbuckridge), including all our eleven (11) Regional Offices.

Interested candidates meeting the above requirements are invited to forward their comprehensive CVs, certified copies of Identity Document and qualifications to the following address;

Any falsification information be it in a form of postal or residential address, qualifications, references or any other information given by the applicant will lead to dismissal upon discovery by the employer.

The Municipal Manager  
Bushbuckridge Local Municipality  
Private Bag X 9308  
BUSHBUCKRIDGE  
1280

OR Hand delivery to office no 55(Registry)  
R533 Graskop Road  
Bushbuckridge

**NB** If you are not contacted within six weeks after the closing date, consider your application as being unsuccessful

**The Municipality reserves the right not to appoint**

**Closing date : 30 November 2018**